

**GOVT. OF NCT OF DELHI**  
**OFFICE OF THE MEDICAL DIRECTOR**  
**GURU TEG BAHADUR HOSPITAL**  
**DILSHAD GARDEN, DELHI-110095**

No.F.1-5(8)/JR/E-I/GTBH/2024/ 4178-4186

Dated: 24/10/2024

**MEMORANDUM**

**Sub: Offer letter for appointment to the post of Junior Resident on Ad-hoc basis**

On the recommendations of the Selection Board constituted for engagement of Junior Residents (MBBS) based on interviews conducted on 15.10.2024 to 16.10.2024 in this hospital, the Medical Director, GTB Hospital, GNCTD, is pleased to offer of appointment to post of Junior Residents (MBBS) on ad-hoc & emergent basis for a maximum period of 44 days or till joining of new Junior Residents (MBBS) on regular basis, whichever is earlier in r/o following doctors in the Pay Level-10 of Rs.56,100+NPA+other allowances as admissible under the rules as per the terms and conditions mentioned below:-

SR. NO.	NAME OF THE DOCTORS	DOB	CATEGORY
1.	Dr. VIKAS KUMAR	25-08-1999	SC
2.	Dr. A ROMIL TRIPATHI	30-03-1998	UR
3.	Dr. SHEETAL	21-11-1998	UR
4.	Dr. BHAVYA BHATIA	04-02-1997	UR
5.	Dr. MOHIT KUMAR	06-03-2001	SC
6.	Dr. KISHAN KONGKHAM	05-02-1998	UR
7.	Dr. AMULYA	20-03-1999	UR
8.	Dr. SHRISHTI RAI	25-11-1999	UR
9.	Dr. MANAV GUPTA	05-07-2000	UR
10.	Dr. NISCHAL KULSHRESTHA	02-02-2000	EWS
11.	Dr. FAIQUE RAHMAN	06-05-1999	UR
12.	Dr. TANU SAINI	14-05-1996	UR
13.	Dr. SHARDA KUMARI	21-12-1997	UR
14.	Dr. ABHISHEK BANGA	27-09-1998	SC
15.	Dr. VISHWANJALI	04-11-1998	UR
16.	Dr. UTTKARSH RASTOGI	27-09-1997	OBC(D)
17.	Dr. RAUNAK SHARMA	05-04-1999	UR
18.	Dr. ANKIT BANSAL	08-04-1999	UR
19.	Dr. BHANU CHANDELA	06-05-1999	UR
20.	Dr. OJASWI	24-01-2000	UR
21.	Dr. DHRUV KHATKAR	06-11-1997	UR
22.	Dr. MANOJ SANGWAN	21-01-1998	UR
23.	Dr. RITIK GARG	13-09-1999	EWS
24.	Dr. ARJUN CHANDHOK	08-01-2001	UR
25.	Dr. NOOR NESA	14-08-1998	UR
26.	Dr. AJAINDU AVINASH	03-02-1995	UR
27.	Dr. TANMAY YADAV	21-06-1997	UR
28.	Dr. HARJEET SINGH	24-05-1996	SC
29.	Dr. DEEPAK VAID	23-11-1998	UR
30.	Dr. USTAT KHULLAR	22-02-1999	UR
31.	Dr. MANISH KUMAR	14-12-1996	UR
32.	Dr. MOHD MAAZ	23-05-1999	UR
33.	Dr. SANA KHAN	05-09-1997	UR
34.	Dr. SUFIA SHAMIM	05-03-1996	UR



35.	Dr. ALIJAAN SIDDIQUI	15-12-1995	OBC(D)
36.	Dr. SOMYA BAJAJ	07-04-1997	UR
37.	Dr. SIDRA	09-11-1999	UR
38.	Dr. PILLATTIL RAJAN YEDHUKRISHNA	15-07-1996	UR
39.	Dr. SANJU SINGH	05-05-1998	EWS
40.	Dr. SHIVANSH AWASTHI	28-07-1998	UR
41.	Dr. DEEPANSHU SAGAR	08-11-2000	SC
42.	Dr. AJIT KUMAR	10-08-1997	EWS
43.	Dr. CHANCHAL	25-11-1995	SC
44.	Dr. RITIKA GUPTA	19-08-1996	EWS
45.	Dr. RAVI PRAKASH	13-10-1996	SC
46.	Dr. SONIA PAUL EBINEZER	16-05-1997	UR

#### **Terms & Conditions:-**

1. **Tenure:** The initial appointment is for 44 days, which can be extended for further 44 days by giving one day break after receiving written request from the concerned doctor, which should be duly recommended & forwarded by the concerned HOD. The maximum tenure of Junior Resident Post is 01 year including the previous tenure served in any Govt. Hospital/institute/Organization. The ad-hoc appointment may be terminated earlier on the joining of Junior Residents on regular basis.
2. **Pay & Allowances:** Rs.56100 + NPA + other allowances in Pay Level-10.
3. **House Rent Allowance:** Application for hostel accommodation is optional. The selected candidates may submit application for the hostel accommodation immediately after their joining, if required. The entitlement for H.R.A. will be as per Govt. Rules. Not abiding by rules and regulation as contained in the allotment letter of hostel accommodation may lead to serious penalty and may cause termination of appointment also.
4. **Past Experience:** The period of service rendered as Junior Resident in Govt. Hospitals/Autonomous Bodies funded by the Govt. prior to this appointment, if any, will be counted while reckoning the tenure as Junior Resident. An undertaking in this regard may be furnished in acceptance letter along with documents proof.
5. **Private Practice:** The Private Practice of any kind whatsoever is strictly prohibited. Besides these, candidates will not work simultaneously as Junior Resident in any other hospital. Breach of this condition will result in termination of appointment.
6. **Medical Examination:** The candidates are hereby directed to appear before the Staff Physician for medical examination within 5 working days of issuance of offer letter. They should report to office of Staff Physician (Room No. 139, 1<sup>st</sup> floor, GTB Hospital) before 09:00 AM on any working day overnight fasting with four photographs.
7. **Security:** He/she will be required to deposit hostel security before he/she is allotted the hostel accommodation. The same is refundable.
8. **Registration:** The candidate must be registered with Delhi Medical Council and he/she is required to submit a copy of the same.
9. **Discipline:** He/she will have to wear white coat on duty with the name badge.
10. **Experience Certificate:** Experience Certificate of Junior Residency will only be issued after the vacation of Hostel and submission of No dues certificate from all concerned along with leave record.
11. **Residency Scheme:** He/she will work under residency scheme applicable to him/her from time to time.



12. **Leave Entitlement:** The leave admissible to the Junior Residents will be 2½ days paid leave for 01 month of service rendered by them and not exceeding to 3½ days of leave for 44 days. They will not be allowed any other kind of leave. In case of continuous absence for more than 07 days without information to the HOD, the appointment shall be terminated without assigning any reason. No salary will be paid for any kind of unauthorized absence from duty even by the name of strike.
13. **The appointment will be further subject to:**  
(a) The production of fitness certificate from the Staff Physician, GTBH.
14. **Other condition of service will be governed by relevant rules and orders from time to time:**  
If any declaration given or information furnished by him/her found to be false or if he/she is found to have willfully suppressed any material, facts/information he/she is liable to be removed from service and such other action as Govt. may deemed necessary. He/she is hereby informed that he/she should convey his/her written acceptance in this office within 10 days issue of this letter failing which it will be construed that he/she is not interested to this offer and the same will be treated as cancelled and no further correspondence will be entertained in this regard.
15. **Resignation/Termination/No further extension:**  
I. The candidate is required to give 07 days prior notice for resignation, otherwise 15 days salary may be deposited in lieu of the prior notice.  
II. In case, further extension after 44 days is not required, the same may be informed 07 days before the last day of tenure, otherwise 15 days salary may be deposited in lieu of the prior notice.  
III. In case of unsatisfactory work and conduct report from the concerned department, the appointment shall be terminated and no correspondence shall be entertained in this regard. If termination of services is made due to continue absence of the appointee on disciplinary grounds, 15 days salary shall be deducted from his/her salary.
16. **BMWM:** All the selected candidates shall have to attend a compulsory training on Bio-Medical Waste Management and they must contact MOI/C Bio-Medical Waste Management, GTB Hospital for training schedule (Room No. 355, 3rd Floor).
17. **Attendance:** All the selected candidates shall have to appear before MOI/C Bio-Metric for attendance system.
18. **Master Register:** All the selected candidates shall have to enter their full details in the Master Register available with MOI/C Summon Cell (Room No. 349, 3<sup>rd</sup> Floor).
19. **Life Saving Training Course:** Resident Doctors are hereby directed to submit a copy of the training certificate for BLS, ATLS or any other equivalent life-saving skills course within 03 days, if any. If no such training has been obtained by the official, he/she should undergo BLS training organized by this hospital in the Advance Skills Lab, Room No. 372, 3<sup>rd</sup> Floor, Administrative Block, GTBH and submit proof in this branch at the earliest in the public interest.
20. **Duties of Junior Resident:** As per requirement of departments in the patient care.
21. **Transfer:** Junior Residents working in any department may be required to perform duties in any department as per requirement of the hospital in patient care.
22. **COVID Vaccine:** All candidates should be vaccinated before joining in compliance of Order No. F.02/07/2020/S-I/Pt-I/479 dated 08.10.2021 issued by the Chief Secretary, Delhi/Chairman, Delhi Disaster Management Authority.
23. **The original documents along with one set of photocopies are required at the time of joining:**

6 passport size photographs	MBBS Degree
10 <sup>th</sup> passed Certificate	DMC Registration
All MBBS Mark sheets	Valid Caste / EWS / Non Creamy Layer Certificate, if any
Attempt Certificate	Experience Certificate, if any
Internship Completion Certificate	Identity-cum-address proof viz. Aadhaar Card, Voter ID card, Driving license, passport etc.
FMGE Result in case of candidates (Foreign Graduates)	



The candidates are required to report for medical examination before Staff Physician branch, Room No. 139, 1<sup>st</sup> floor, GTBH within 5 working days of issuance of appointment letter.

Thereafter, the candidates will be informed through E-mail that he/she can join in the Room No. 331 (Estt.-I), 3<sup>rd</sup> Floor, Administrative Block GTBH between 10:00 am to 12:00 noon, within 3 working days failing which offer of appointment will be stand cancelled/withdrawn suo-moto considering that candidates are not interested. No claim or request for extension of period to report for joining will be entertained after expiry of offer of appointment.

This issues with the prior approval of the Medical Director, GTBH

  
AMS (ADMN.)

No.F.1-5(8)/JR/E-I/GTBH/2024/4172-4186

Dated: 24/10/2024

Copy forwarded to:-

1. Sr. PA to the Director, Directorate of Health Services, Karkardooma, Delhi-110092 with the request to upload the same on website of the Health & Family Welfare Department, GNCTD.
2. Sr. PA to the Medical Director, GTBH, Dilshad Garden, Delhi-110095.
3. PA to the AMS (Admn.), GTBH, Dilshad Garden, Delhi-110095.
4. All HODs, GTBH, Dilshad Garden, Delhi-110095.
5. Dr. SeemaPrakash, Spl. Gr-I (Obs. &Gynae.), Liaison Officer for Maintenance of Reservation Roster.
6. **Staff Physician , Room No. 139, 1<sup>st</sup> floor, with the request to send the medical examination report directly to E-I branch through E-mail and copy to AMS(A) and MD, GTBH at the earliest.**
7. Warden JRD Hostel, GTBH.
8. MOI/C, EDP Cell GTBH, Room No.131, 1<sup>st</sup> Floor with the request to upload the same on hospital website.
9. MOI/C, BMW, 3<sup>rd</sup> Floor, GTBH.
10. MOI/C, Summon Cell, Room No.349, 3<sup>rd</sup> Floor, GTBH.
11. MOI/C, Biometric Attendance, GTBH.
12. DDO/Sr. Account Officer, GTBH.
13. In-charge, Advance Skills Lab, Room No. 372, 3<sup>rd</sup> Floor, Administrative Block, GTBH.
14. Notice Boards, 3<sup>rd</sup> Floor, GTBH.
15. **Doctors concerned with the direction to appear before Staff Physician, Room No. 139, 1<sup>st</sup> Floor, GTBH within 5 working days of issuance of appointment letter. They should report to office of Staff Physician before 09:00 AM on any working day with overnight fasting with four photographs.**

  
AMS (ADMN.)