

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF HEALTH & FAMILY WELFARE
LEVEL-9, 'A' WING, DELHI SECRETARIAT, IP ESTATE, New DELHI-110002

File No: 400(226)/2017/H&FW/Plg./PF/CD-112471818/ JS3kfw/1423-1433 Dated: 12/8/2024

To,

The Director General
Directorate General of Health Services,
Govt. of NCT of Delhi,
F-17, Karkardooma, Delhi- 110032

Subject: Release of Rs. 7425.01 Lakh as 2nd installment of Grants-in-Aid alongwith permission to utilize unspent balance of Rs. 274.99 Lakhs of FY 2023-24 to Centralized Accident & Trauma Services (CATS) during the year 2024-25.

Madam,

I am directed to convey the approval of competent authority for release of Rs.7425.01 Lakh (Rs. 4885.95 Lakh under GIA – General, Rs. 2039.06 Lakh under GIA-salaries and Rs. 500.00 Lakh under GIA – Repair & Maintenance (General)) as 2nd installment of Grants-in-Aid after allowing & adjusting unspent balance of Rs. 274.99 Lakh (Rs. 114.05 Lakh under GIA – General, Rs. 160.94 Lakh under GIA – Salaries) of FY 2023-24 to Centralized Accident & Trauma Services (CATS) during the c.f.y. 2024-25, subject to the following conditions: -

1. Due prudence and frugality shall be exercised by the grantee institution while incurring expenditure out of GIA and no wasteful expenditure, whatsoever, shall be incurred in any manner.
2. Expenditure out of GIA shall be incurred only on purchase of goods/ services, purchase/acquisition of which is necessary and in public interest. Further, expenditure shall be incurred only on those projects execution of which is necessary and in public interest.
3. Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to the grantee institution by the Administrative Department.
4. **The Head of grantee institution shall carry out periodical appraisal of the performance for ascertaining as to whether the targets/ goals assigned to the institution are being achieved or not and as to whether the GIA should be continued or not.**
5. The Head of grantee institution may ensure that a Utilization Certificate duly signed by the executive head, is submitted within the prescribed time.
6. The procedure as prescribed in GFR, 2017 and the OM/ Circulars issued by FD and CVC is duly followed while procuring goods/ services and the norms/ procedures as laid down in CPWD Manual and GFR, 2017 are observed while executing projects/ work contracts.
7. The Head of grantee institution will lay down adequate control mechanism/ checks for prevention and detection of errors and financial irregularities in the working/ functioning of subordinate/grantee institution for avoiding wasteful expenditure and loss of money.
8. The Head of grantee institution will ensure that the mechanism/ checks contemplated in point (7) are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
9. A grantee institution where Accounts Functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/ services and execution of projects/ schemes.
10. Further, Head of grantee institution will ensure that observance of procedure and fulfillment of conditions as laid down in **Government Order No. F. 12/3/2010/dsf/dsIII/914-921 dated 18.07.2011 issued by Finance Department, GNCTD and any other guidelines issued from time to time by Govt. regarding expenditure management, Compliance of GFR,2017, observation of codal formalities in current financial year, 2024-25.**
11. The grantee institution will also formulate the 'Pattern of Assistance' with concurrence of the FD., prescribing therein purpose for which grant may be used, the procedure & manner in which GIA may be utilized and conditions/stipulations which may be fulfilled.
12. In case the 'Pattern of Assistance' has already been formulated then it may be revised/updated in the light of instructions contained in Government Order dated 18.07.2011 and O.M. dated 06.09.2011. The Head of grantee institution shall lay down the following conditions in the "Pattern of Assistance" in their institution:-
 - a. The directives/orders issued by government from time to time regulating expenditure out of grant-in-aid shall be binding on the grantee institution and contravention thereof shall render the GIA liable to be withheld.
 - b. "The grantee institution shall not do any act or undertake any activity which entails additional financial liability for the Govt. without the approval of Administrative Department and Finance/ Planning Department" like creation of posts, grant of pay scales higher than those of corresponding posts in the Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above Rs. 2.00 Crore, provision/ extension of pension to employees etc.

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13. CATS will provide following information while submitting the proposal for release of next installment of GIA during 2024-25:-

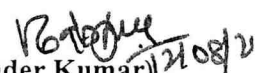
- i. GIA proforma duly filled & signed.
- ii. Income & Expenditure as on date.
- iii. Physical and Financial achievements as on date.
- iv. Audited Utilization Certificate of 2023-24 in the form of 12-A as per GFR 2017.
- v. Audited balance sheet 2023-24.
- vi. Audited income & expenditure 2023-24.
- vii. Details of upto date expenditures incurred and unspent balance as on date.
- viii. Finance Department,GNCTD vide Para 434 has raised some observations which needs to be addressed at the time of release of next installment. (Copy enclosed)
- ix. Planning Department,GNCTD vide Para 430 has raised some observations which needs to be addressed at the time of release of next installment. (Copy enclosed)
- x. Finance Department,GNCTD has advised that CATS has utilized unspent balance of Rs. 160.94 lakh in GIA-Salaries without the permission of FDs. Justification in this regard is also needed at the time of next installment. (Copy enclosed)
- xi. CATS is advised to provide the details expenditures of to be incurred under GIA – Creation of Capital Assets and if expenditures related to projects and works then Geo- tagging of the same for release of GIA under creation of Capital Assets.

14. The expenditure involved in this account will be debitable to the Major Head Revenue 2210 01 800 84 00 31- GIA-General, 2210 01 800 84 98 31 GIA- Repair and Maintenance (General) and 210 01 800 84 00 36 GIA-Salaries to Centralized Accident & Trauma Services under demand No. 7 in the c.f.y. 2024-25.

15. The Director General, Directorate of Health Services, GNCT of Delhi will draw the sanction amount from the concerned PAO and disburse it to the grantee through ECS/ RTGS.

This issues with the concurrence of Finance (Expenditure-II) Department, GNCTD vide their U.O. No. 111 /DSF-II/2024-25 dated 12.08.2024.


Yours faithfully


(Vijender Kumar) 21/08/24
Jt. Secretary (Plg.),H&FW

File No: 400(226)/2017/H&FW/Plg./PF/CD-112471818/ JS3h4w/1423-1433 Dated: 12/8/2024

Copy to: -

1. The Director Centralized Accident and Trauma Services, GNCTD Bela Road, Yamuna Pushta, Near Vijay Ghat, Delhi-110006.
2. The Director, Planning Department, GNCTD, 6th Level, B-Wing, Delhi Secretariat, New Delhi-110002.
3. The Deputy Secretary, Finance (Expenditure-II) Department, GNCTD, 4th Level, A-Wing, Delhi Secretariat, New Delhi-110002.
4. The Audit Officer, O/o AG (Audit), I.P. Estate, New Delhi-110002.
5. The PAO concerned through DGHS, F-17, Karkardooma, Delhi- 110032.
6. Directorate of Internal Audit, GNCTD, 4th Level, 'C' Wing, Delhi Secretariat, New Delhi-110002.
- ✓ 7. Sr. System Analyst, DGHS to upload the sanction order at the website of Directorate General of Health Service.
8. Deputy Controller of Accounts, DGHS, F-17, Karkardooma, Delhi- 110032.
9. PS to Secretary, Department of H&FW, 9th Level 'A' Wing, Delhi Secretariat, New Delhi-110002.
10. PA to Spl. Secretary (Plg.), Department of H&FW, 9th Level 'A' Wing, Delhi Secretariat, New Delhi-110002.
11. Guard File.


(Vijender Kumar) 21/08/24
Jt. Secretary (Plg.),H&FW