

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF HEALTH & FAMILY WELFARE
LEVEL-9, 'A' WING, DELHI SECRETARIAT, IP ESTATE, New DELHI-110002

File No: 400(4)/H&FW/GIA/Plg./2020-21/CD/112601123/ 575-586 Dated: 27/3/2024

To,
The Director General
Directorate General of Health Services,
Govt. of NCT of Delhi,
F-17, Karkardooma, Delhi- 110032

Subject:- Release of Rs. 3750.00 Lakhs as 3rd & final installment of Grant-in-Aid to Institute of Human Behaviour & Allied Sciences (IHBAS) during the year 2023-24.

I am directed to convey the approval of competent authority for release of Rs. 3750.00 Lakhs (Rs. 1250.00 Lakhs under GIA – General & Rs. 2500.00 Lakhs under GIA – Salaries) as 3rd & final installment of GIA to Institute of Human Behaviour & Allied Sciences (IHBAS) during c.f.y. 2023-24 subject to the following conditions:

1. As per 230(8), GFR, 2017- All interests or other earnings against Grants in aid or advances (other than reimbursement) released to any Grantee Institution should be mandatorily remitted to the Consolidated Fund of India (herein Consolidated Fund of Govt. of NCT of Delhi) immediately after finalization of the accounts. Such advances should not be allowed to be adjusted against future releases. Hence, the IHBAS needs to remit the same in Govt. Account.
2. Due prudence and frugality shall be exercised by the grantee institution while incurring expenditure out of GIA and no wasteful expenditure, whatsoever, shall be incurred in any manner.
3. Expenditure out of GIA shall be incurred only on purchase of goods/ services, purchase/acquisition of which is necessary and in public interest. Further, expenditure shall be incurred only on those projects execution of which is necessary and in public interest.
4. Expenditure will be incurred only for the purpose for which GIA has been sanctioned and for the targets, which have been assigned to the grantee institution by the Administrative Department.
5. The Head of grantee institution shall carry out periodical appraisal of the performance for ascertaining as to whether the targets/ goals assigned to the institution are being achieved or not and as to whether the GIA should be continued or not.
6. The Head of grantee institution may ensure that a Utilization Certificate duly signed by the executive head, is submitted within the prescribed time.
The procedure as prescribed in GFR, 2017 and the OM/ Circulars issued by FD and CVC is duly followed while procuring goods/ services and the norms/ procedures as laid down in CPWD Manual and GFR, 2017 are observed while executing projects/ work contracts.
8. The Head of grantee institution will lay down adequate control mechanism/ checks for prevention and detection of errors and financial irregularities in the working/ functioning of subordinate/grantee institution for avoiding wasteful expenditure and loss of money.
9. The Head of grantee institution will ensure that the mechanism/ checks contemplated in point (7) are effectively applied for ensuring that the funds are utilized for the prescribed purpose only.
10. A grantee institution where Accounts Functionary has been posted by Finance Department on deputation basis shall be consulted in the matter of purchase of goods/ services and execution of projects/ schemes.
11. Further, Head of grantee institution will ensure that observance of procedure and fulfillment of conditions as laid down in Government Order No. F. 12/3/2010/dsf/dsIII/914-921 dated 18.07.2011 issued by Finance Department, GNCTD.
12. The grantee institution will also formulate the 'Pattern of Assistance' with concurrence of the FD., prescribing therein purpose for which grant may be used, the procedure & manner in which GIA may be utilized and conditions/stipulations which may be fulfilled.
13. In case the 'Pattern of Assistance' has already been formulated then it may be revised/updated in the light of instructions contained in Government Order dated 18.07.2011 and O.M. dated 06.09.2011. The Head of grantee institution shall lay down the following conditions in the "Pattern of Assistance" in their institution.
 - i. The directives/orders issued by government from time to time regulating expenditure out of Grants-in-aid shall be binding on the grantee institution and contravention thereof shall render the GIA liable to be withheld.
 - ii. "The grantee institution shall not do any act or undertake any activity which entails additional financial liability for the Govt. without the approval of Administrative Department and Finance/ Planning Department" like creation of posts, grant of pay scales higher than those of corresponding posts in the Govt. of NCT of Delhi, undertaking of infrastructural projects estimated cost of which is above the delegated powers of institutions, provision/ extension of pension to employees etc.

Contd.,

14. The concurrence is also subject to following conditions:-

- (i) No Administrative approval/ expenditure sanction shall be issued for new expenditure from released funds.
- (ii) In the meantime, Election Commission of India has announced schedule for General Election to Lok Sabha and therefore, Model Code of Conduct (MCC) has come into force w.e.f. 16.03.2024. In view of this the Administrative Department must ensure that the release of GIA does not violate provisions of Model Code of Conduct issued by Election Commission of India.

15. The Institution will provide the following information/documents along with the proposal for release of next installment of GIA during 2024-25:-

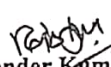
- i. GIA proforma duly filled & signed
- ii. Audited utilization certificate of 2023-24 in the form of 12-A as per GFR 2017.
- iii. Audited Balance Sheet 2023-24.
- iv. Income & Expenditures as on date
- v. Physical achievements as on date
- vi. Minutes of the meeting of FC/GC
- vii. Details of upto date actual expenditure incurred and head-wise details of unspent balance as on date

16. The expenditure involved in this account will be debit to the Major Head Revenue 2210 01 110 63 00 31 GIA-General & 2210 01 110 63 00 36 GIA-Salaries to Institute of Human Behaviour & Allied Sciences (IHBAS) under demand No. 7 in the c.f.y.2023-24.

17. The Director General, Directorate of Health Services, GNCT of Delhi will draw the sanction amount from the concerned PAO and disburse it to the grantee through ECS/ RTGS.

This issues with the concurrence of Finance (Expenditure-II) Department, GNCTD vide their U.O. No. 279/DSF- II/2023-24 dated 27.03.2024.

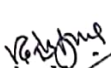
Yours faithfully


(Vijender Kumar)
Jt. Secretary (Plg.), H&FW

File No: 400(4)H&FW/GIA/Plg./2020-21/CD#112601123/Jsshfwo-575-586 Dated: 27/3/2024

Copy to: -

1. The Director, Institute of Human Behaviour & Allied Sciences (IHBAS), GNCTD Dilshad Garden, Delhi-110095.
2. The Director, Planning Department, GNCTD, 6th Level, B-Wing, Delhi Secretariat, New Delhi-110002.
3. The Deputy Secretary, Finance (Expenditure-II) Department, GNCTD, 4th Level, A-Wing, Delhi Secretariat, New Delhi-110002.
4. The Audit Officer, O/o AG (Audit), I.P. Estate, New Delhi-110002.
5. The PAO concerned through DGHS, F-17, Karkardooma, Delhi-110032.
6. Directorate of Internal Audit, GNCTD, 4th Level, 'C' Wing, Delhi Secretariat, New Delhi-110002.
- ✓ 7. Sr. System Analyst, DGHS to upload the sanction order at the website of Directorate of Health Service and Department.
8. Deputy Controller of Accounts, DGHS, F-17, Karkardooma, Delhi-110032.
9. PS to Secretary, Department of H&FW, 9th Level 'A' Wing, Delhi Secretariat, New Delhi-110002.
10. Spl. Secretary (Plg.), Department of H&FW, 9th Level 'A' Wing, Delhi Secretariat, New Delhi-110002.
11. Guard File.


(Vijender Kumar)
Jt. Secretary (Plg.), H&FW