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भाग—IV

PART—IV

राष्ट्रीय राजधानी राज्य क्षेत्र दिल्ली सरकार
GOVERNMENT OF THE NATIONAL CAPITAL TERRITORY OF DELHI

स्वास्थ्य एवं परिवार कल्याण विभाग

अधिसूचना

दिल्ली, 29 सितम्बर, 2006

फा. सं. 40/1/डीएचएस/प्र.का./एनआरएचएम/2005/एचएफडब्ल्यू/06/7451.—वर्तमान ढाँचे को पुनर्व्यवस्थित में सुधार करके स्वास्थ्य क्षेत्र को मजबूत करने के उद्देश्य से एकीकरण, (श्रम शक्ति, आंतरिक ढाँचा तथा निधि सहित) बढ़े हुए प्रत्यायोजन और प्राधिकार के विकेंद्रीकरण के माध्यम से उपलब्ध स्रोतों के बेहतर सहयोग के लिये प्रक्रिया ढूँढ़ना, ताकि राष्ट्रीय ग्रामीण स्वास्थ्य मिशन (एनआरएचएम) (भारत सरकार द्वारा स्थापित), अंतर्गत तय विभिन्न क्रियाकलापों को कार्यान्वित करना और मॉनीटरिंग करना, राष्ट्रीय राजधानी क्षेत्र दिल्ली के उपराज्यपाल एतद्द्वारा दिल्ली राज्य स्वास्थ्य मिशन (डीएसएचएम) का निम्न प्रकार से गठन करते हैं :—

1. (क) सरकारी सदस्य : निम्नलिखित सरकारी सदस्य होंगे :—

- | | |
|---|------------|
| 1. मुख्यमंत्री, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार | अध्यक्ष |
| 2. स्वास्थ्य एवं परिवार कल्याण मंत्री, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार | सह-अध्यक्ष |
| 3. वित्त एवं योजना मंत्री, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार | सदस्य |
| 4. शहरी विकास मंत्री, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार | सदस्य |
| 5. समाज कल्याण मंत्री (महिला एवं बाल विकास), राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार | सदस्य |
| 6. शिक्षा मंत्री, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार | सदस्य |
| 7. विकास मंत्री, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार | सदस्य |
| 8. अध्यक्ष, जिला विकास समिति, दिल्ली | सदस्य |

9. मेयर, दिल्ली नगर निगम या उनका/उनकी नामित	सदस्य
10. मुख्य सचिव, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार	सदस्य
11. प्रधान सचिव, वित्त, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार	सदस्य
12. प्रधान सचिव, योजना, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार	सदस्य
13. प्रधान सचिव, समाज कल्याण, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार	सदस्य
14. प्रधान सचिव, शहरी विकास, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार	सदस्य
15. मंडलीय आयुक्त, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार	सदस्य
16. आयुक्त, दिल्ली नगर निगम	सदस्य
17. अध्यक्ष, नई दिल्ली नगर पालिका परिषद्	सदस्य
18. मुख्य कार्यकारी अधिकारी, दिल्ली जल बोर्ड	सदस्य
19. मुख्य कार्यकारी अधिकारी, दिल्ली छावनी बोर्ड	सदस्य
20. निदेशक, स्वास्थ्य सेवाएं, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार	सदस्य
21. निदेशक, परिवार कल्याण, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार	सदस्य
22. निदेशक, भारतीय चिकित्सा एवं होम्योपैथी पद्धति	सदस्य
23. स्वास्थ्य एवं परिवार कल्याण मंत्रालय, भारत सरकार, सचिव का नामित व्यक्ति	सदस्य
24. महानिदेशक, स्वास्थ्य सेवाएं, भारत सरकार, निदेशक का नामित व्यक्ति	सदस्य
25. प्रधान सचिव, स्वास्थ्य एवं परिवार कल्याण विभाग, राष्ट्रीय राजधानी क्षेत्र दिल्ली सरकार	सदस्य-सचिव

(ख) गैर-सरकारी सदस्य : निम्नलिखित गैर-सरकारी सदस्य होंगे :-

(क) स्वास्थ्य क्षेत्र में कार्यरत निम्नलिखित गैर-सरकारी संगठनों के प्रतिनिधि अध्यक्ष द्वारा नामित होंगे :

- (1) रोटरी इंटरनेशनल;
- (2) स्वैच्छिक एजेंसियों से सेवा हेतु सोसायटी (एस ओ एस वी ए);
- (3) भारत की स्वैच्छिक स्वास्थ्य संघ;
- (4) शहरी स्वास्थ्य संसाधन केन्द्र;
- (5) अध्यक्ष, दिल्ली चिकित्सा संघ;
- (6) अध्यक्ष, भारतीय बाल चिकित्सा अकादमी, दिल्ली चैप्टर;
- (7) अध्यक्ष, भारतीय जन स्वास्थ्य संघ, दिल्ली चैप्टर;

(ख) तीन विशेष आमंत्रित, सुप्रसिद्ध व्यक्तियों में से अध्यक्ष द्वारा नामित होंगे ।

2. दिल्ली राज्य स्वास्थ्य मिशन के अंतर्गत स्थापित मिशन निदेशक का कार्यालय मिशन के सचिवालय के रूप में काम करेगा ।
3. मिशन की प्रत्येक छह माह पर बैठक होगी ।

4. दिल्ली राज्य स्वास्थ्य मिशन के विचारार्थ विषय निम्न प्रकार होंगे -

- (1) राष्ट्रीय राजधानी क्षेत्र दिल्ली, दिल्ली नगर निगम, नई दिल्ली नगर पालिका परिषद् इत्यादि की सरकार के अंतर्गत विभिन्न विभागों द्वारा चलाए जा रहे स्वास्थ्य संबंधी कार्यों के एकीकरण को सुनिश्चित कर समान स्वास्थ्य सेवा उपलब्ध कराना ।
- (2) दिल्ली में स्वास्थ्य सुरक्षा प्रदान करने की प्रणाली में आवश्यक सुधार कर स्वास्थ्य क्षेत्र (अच्छे स्वास्थ्य के घटकों सहित जैसे-पोषण, साफ-सफाई, स्वास्थ्य कर तथा स्वच्छ पेयजल) से संबंधित मुद्दों पर विचार-विमर्श करना ।

- (3) राज्य स्वास्थ्य मिशन के कार्यान्वयन की प्रगति की समीक्षा ।
- (4) राज्य स्वास्थ्य मिशन के उद्देश्यों को लागू करने हेतु आंतरिक ढांचागत समन्वय तथा एडवोकेसी उपायों की आवश्यकता है ।
- (5) दिल्ली राज्य स्वास्थ्य सोसायटी, सोसायटी पंजीकरण अधिनियम, 1860 के अंतर्गत स्थापित होगी और राज्य स्वास्थ्य मिशन के कार्यपालक के रूप में कार्य करेगी ।
- (6) गैर-सरकारी सदस्यों का कार्यकाल नामित करने की तिथि से दो वर्ष का होगा ।

राष्ट्रीय राजधानी क्षेत्र दिल्ली के
उपराज्यपाल के आदेश से तथा उनके नाम पर,
सुराजीत राय, संयुक्त सचिव

HEALTH AND FAMILY WELFARE DEPARTMENT

NOTIFICATION

Delhi, the 29th September, 2006

No. F. 40/1/DHS/HQ/NRHM/2005/HFW/06/7451.— In order to strengthen the health sector through realignment of the existing structures, spelling out procedures for better synergisation of available resources through pooling, (including manpower, infrastructure and funds), increased delegation and decentralization of authority, to implement and monitor the various activities as envisaged under the National Rural Health Mission (NRHM) (set up by the Government of India), the Lt. Governor of Delhi, hereby, sets up the Delhi State Health Mission (DSHM) as follows :—

1.(A) Official Members : The following shall be the official members :

- | | |
|---|----------------|
| 1. Chief Minister, Government of NCT of Delhi | Chairperson |
| 2. Minister of Health & Family Welfare, Government of NCT of Delhi | Co-chairperson |
| 3. Minister of Finance and Planning, Government of NCT of Delhi | Member |
| 4. Minister of Urban Development, Government of NCT of Delhi | Member |
| 5. Minister of Social Welfare (Women and Child Development), Government of NCT of Delhi | Member |
| 6. Minister of Education, Government of NCT of Delhi | Member |
| 7. Minister of Development, Government of NCT of Delhi | Member |
| 8. Chairman of the District Development Committees, Delhi | Member |
| 9. Mayor, Municipal Corporation of Delhi or his/her nominee | Member |
| 10. Chief Secretary, Government of NCT of Delhi | Member |
| 11. Principal Secretary, Finance, Government of NCT of Delhi | Member |
| 12. Principal Secretary, Planning, Government of NCT of Delhi | Member |
| 13. Principal Secretary, Social Welfare, Government of NCT of Delhi | Member |
| 14. Principal Secretary, Urban Development, Government of NCT of Delhi | Member |
| 15. Divisional Commissioner, Government of NCT of Delhi | Member |
| 16. Commissioner, Municipal Corporation of Delhi | Member |
| 17. Chairperson, New Delhi Municipal Council | Member |
| 18. Chief Executive Officer, Delhi Jal Board | Member |
| 19. Chief Executive Officer, Delhi Cantonment Board | Member |
| 20. Director of Health Services, Government of NCT of Delhi | Member |
| 21. Director, Family Welfare, Government of NCT of Delhi | Member |

22. Director, Indian System of Medicine & Homoeopathy	Member
23. Nominee of Secretary, Ministry of Health & Family Welfare, Government of India	Member
24. Nominee of Director General of Health Services, Government of India	Member
25. Principal Secretary, Department of Health and Family Welfare, Government of NCT of Delhi.	Member-Secretary

(B) Non-Official Members : The following shall be the non-official members :—

- (a) Representatives of the following Non-Governmental Organizations, working in the areas of health to be nominated by the Chairperson :
 - (1) Rotary International;
 - (2) Society for Service to Voluntary Agencies (SOSVA).
 - (3) Voluntary Health Association of India;
 - (4) Urban Health Resource Centre;
 - (5) President, Delhi Medical Association (Delhi Chapter);
 - (6) President, Indian Academy of Pediatrics (Delhi Chapter);
 - (7) President, Indian Public Health Association (Delhi Chapter);
 - (b) Three special invitee to be nominated by Chairperson from eminent public personalities.
2. The office of the Mission Director setup under the Delhi State Health Mission shall act as the Secretariat of the Mission.
 3. The Mission will meet at least once in every six months.
 4. The terms of Reference of Delhi State Health Mission shall be as under :
 - (1) Providing health system oversight by ensuring integration of all vertical health related programme being run by different departments under the Government of NCT of Delhi, MCD, NDMC etc.
 - (2) Consideration of policy matters related with the health sector (including determinants of good health viz. nutrition, sanitation, hygiene and safe drinking water) by carrying out necessary architectural corrections in the health care delivery systems in Delhi.
 - (3) Review of progress in implementation of State Health Mission
 - (4) Inter Sectoral Coordination and Advocacy measures required to promote objectives of the State Health Mission.
 5. The Delhi State Health Society to be established under the Societies Registration Act, 1860 shall act as the executive arm of the State Health Mission.
 6. Tenure of the non-official Member shall be two years from the date of nomination.

By Order and in the Name of the
Lt. Governor of Government of NCT of Delhi,
SURAJIT ROY, Jt. Secy

व्यापार एवं कर विभाग

आयुक्त का कार्यालय, मूल्य संवर्धित कर

, (विधिक सेवा प्रकोष्ठ)

आदेश

दिल्ली, 29 सितम्बर, 2006

सं.फा. 2(7)/डीबीएटी/एल एंड जे/डीओपी/पार्ट फाइल/2006-07/1282.—दिल्ली मूल्य संवर्धन कर अधिनियम, 2004 (2005 का दिल्ली अधिनियम 3) की धारा 68 की उप-धारा (1) और दिल्ली मूल्य संवर्धन कर नियम, 2005 के नियम 48 और सम्बंधित नियम 51 के प्रावधानों के अनुसरण में 30-9-2005, 8-3-2006 और 29-8-2006 के पारित कार्यालय आदेश में आंशिक संशोधन करते हुए

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GOVT. OF NATIONAL CAPITAL TERRITORY OF DELHI
HEALTH & FAMILY WELFARE DEPARTMENT
9TH LEVEL, A -WING, DELHI SACHIVALAYA, NEW DELHI - 110002

No. F. 40/1/DHS/HQ/NRHM/2005/H&FW /2609 Dated: 28/9/2006

To

Registrar (Societies)
Industries Department
Govt. of NCT of Delhi

Sub: **Proposal for registration of State Health Society (Delhi).**

Sir,

Please find enclosed herewith a set of proposal in original for registration of State Health Society (Delhi).

You are therefore requested to take appropriate action in the matter.

Yours truly,


(SURAJIT ROY)
JOINT SECRETARY (H&FW)

Encls: as above.

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**CERTIFICATE OF REGISTRATION
UNDER SOCIETIES REGISTRATION ACT XXI OF 1860**

NO. S- 56770 of 2006

I hereby certify that "STATE HEALTH SOCIETY (DELHI)"

Address :- 9th FLOOR, A-WING,

DELHI SECRETARIAT, I.P. ESTATE,

NEW DELHI-110002

has this day been registered* under the Societies Registration Act, XXI of 1860.

Given under my hand at Delhi on this 29th day of September

Two Thousand Six.

Fee of Rs. 50/- paid.

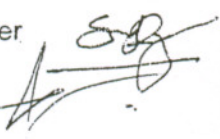


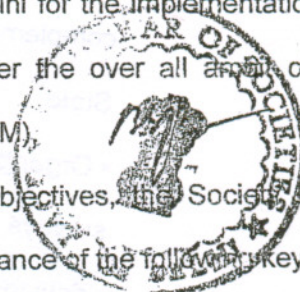
Balwant Singh
**REGISTRAR OF SOCIETIES
GOVT. OF NCT OF DELHI
DELHI**

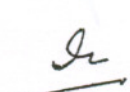
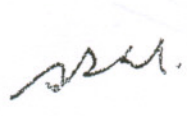

*This document certifies registration under the Society Registration Act, 1860. However, any Govt. department or any other association / person may kindly make necessary verifications (on their own) of the assets and liabilities of the society before entering into any contract / assignment with them.

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**MEMORANDUM OF ASSOCIATION
OF
STATE HEALTH SOCIETY (DELHI)**

1. Name of the Society The Name of the Society shall be "State Health Society" (hereinafter referred to as the "Society"). (Delhi) 
2. Area of operation The area of operation of the Society shall be whole of NCT of Delhi (hereinafter referred to as "Delhi State").
3. Location The Society shall have its office in the premises of Health and Family Welfare Department, Government of NCT of Delhi located at 9th Floor, A-Wing, Delhi Secretariat, I. P. Estate, New Delhi-110002 with liberty to establish one or more subordinate offices or outlets elsewhere in the Delhi State, if so required.
4. Objectives The Society shall serve in an additional managerial and technical capacity to the Department of Health and Family Welfare, Government of NCT of Delhi for the implementation of the Delhi State Health Mission under the over all aegis of the National Rural Health Mission (NRHM).
5. Scope of functions To achieve the above objectives, the Society shall direct its resources towards performance of the following key tasks:-
- (i) Receive, manage (including disbursement to implementing agencies e.g. Directorate, District Societies, NGOs, etc.) and account for the funds received from the Ministry of Health and Family Welfare, Government of India.
 - (ii) Manage the NGO / PPP (public-private partnership) components of the NRHM in the Delhi State, including execution of contracts, disbursement of funds and monitoring of performance.



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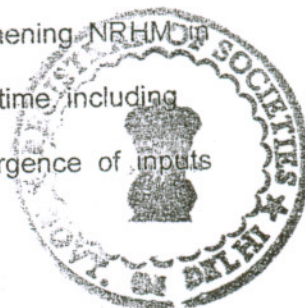
(iii) Function as a Resource Centre for the Department of Health and Family Welfare, Government of NCT of Delhi in policy/situational analysis and policy development (including development of operational guidelines and preparation of policy change proposals for the consideration of Government).

(iv) Strengthen the technical / management capacity of the Delhi State Directorate as well as of the District Societies by various means including through recruitment of individual / institutional experts from the open market (with total programme management costs for the Delhi State as a whole not exceeding 6% of the total programme costs).

(v) Mobilize financial / non-financial resources for complementing/supplementing the NRHM activities in the Delhi State.

• Organize training, meetings, conferences, policy review studies / surveys, workshops, inter-Delhi State exchange visits, etc. for deriving inputs for improving the implementation of NRHM in the Delhi State.

(vi) Undertake such other activities for strengthening NRHM in the Delhi State as may be identified from time to time, including mechanisms for intra and inter-sectoral convergence of inputs and structures.



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Signature

For performing the above tasks, the Society shall-

- (a) establish and carry out the administration and management of the Society's Secretariat, which will serve as the implementation arm of the society,-
- (b) Create administrative, technical and other posts in the Secretariat of the Society as deemed necessary,
- (c) Establish its own compensation package and employ, retain or dismiss personnel as required,
- (d) Establish its own procurement procedures and employ the same for procurement of goods and services,
- (e) Make rules and by-laws for the conduct of the activities of the Society and its Secretariat and add, rescind or vary them from time to time, as deemed necessary,
- (f) All the incomes, earnings, movable or immovable properties of the society shall be so utilized and applied towards the promotion of its aims and objects only as set forth in the memorandum of the society and no profit thereof shall be paid or transferred directly, indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present the past members of the Society or to any person claiming through any one or more of the present or the past members. No members of the Society shall have any profits, whatsoever virtue of this membership.

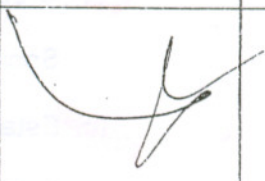

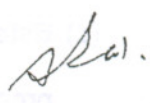
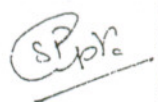
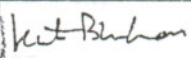

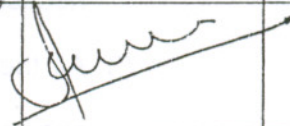

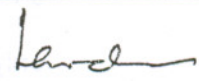

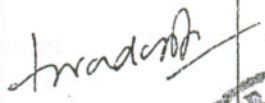

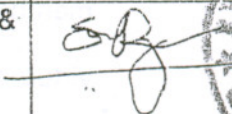

6. First members of the
Governing Council

The names, addresses, occupations and designations of the first members of the Governing Council of the Society to whom by the rules and regulations of the society, the management of the affairs of the Society is entrusted as required under section 2 of the Societies Registration Act, 1860 (No. XXI of 1860) are as follows:-

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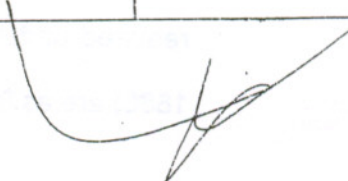
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Sl.No.	Name / Designation	Status in Governing Council	Signature	Attested by
1.	Sh. D. S. Negi, Principal Secretary (Health & Family Welfare), Government of NCT of Delhi.	Chairperson		
2.	Sh. Anil Mehra, Director Health Services, Family Welfare, Government of NCT of Delhi.	Vice-Chairperson		
3.	Dr. Kirti Bhushan, Delhi State Program Manager & RCH-II.	Member		
4.	Dr. J. P. Kapoor, Project Director, Delhi State Aids Control.	Member		
5.	Sh. K. S. Wahi, Director (ISM), Government of NCT of Delhi.	Member		
6.	Dr. S. K. Bansal, District Programme Manager Blindness Control Programme	Joint Secretary		
7.	Sh. Surajit Roy, Joint Secretary (Health), Government of NCT of Delhi and Mission Director of the Delhi State Health Mission	Convenor & Executive Secretary		

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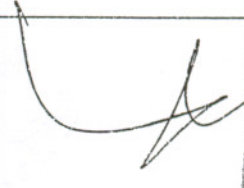





A copy of the rules of the Society certified to be a correct copy by three members of the Governing Council is filed along with this Memorandum of Association.

7. Declaration

We, the several persons whose names and addresses are given below having associated ourselves for the purpose described in this Memorandum of Association do hereby subscribe our names to this Memorandum of Association and set our several and respective hands hereunto and form ourselves into a Society under the Societies Registration Act, 1860 (Act, No. XXI of 1860): this 28 ^{Feb.} day of 2006 at

List of Founder Members:

Sl.No.	Name / Designation	Status in Governing Council	Signature	Attested by
1	Sh. D. S. Negi, Principal Secretary (Health & Family Welfare), Government of NCT of Delhi.	Chairperson		
2	Sh. Anil Mehra, Director Health Services, Family Welfare, Government of NCT of Delhi.	Vice-Chairperson		

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3.	Dr. Kirti Bhushan, Delhi State Program Manager & RCH-II	Member	<i>Kirti Bhushan</i>	<i>SP Cpdr.</i>
4.	Dr. J. P. Kapoor, Project Director, Delhi State Aids Control	Member	<i>J. P. Kapoor</i>	<i>SP Cpdr.</i>
5..	Sh. K. S. Wahi, Director (ISM), Government of NCT of Delhi.	Member	<i>K. S. Wahi</i>	<i>SP Cpdr.</i>
6.	Dr. S. K. Bansal, District Programme Manager Blindness Control Programme	Joint Secretary	<i>S. K. Bansal</i>	<i>SP Cpdr.</i>
7.	Sh. Surajit Roy, Joint Secretary (Health), Government of NCT of Delhi and Mission Director of the Delhi State Health Mission	Convenor & Executive Secretary	<i>Surajit Roy</i>	<i>SP Cpdr.</i> SRIPR Supt. (Health) Govt. of N.C.T. of Delhi Delhi Sachivalaya, New Delhi-1

Surajit Roy

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ARTICLES OF ASSOCIATION

OF

STATE HEALTH SOCIETY (DELHI)
THE RULES AND BYE- LAWS

1. SHORT TITLE AND COMMENCEMENT

1.1 These Rules shall be called "The Rules of the STATE Health Society, 2006".

1.2 These rules shall come into force with effect from the date of registration of the Society by the Registrar of Societies, Government of NCT of Delhi.

2. DEFINITIONS

2.1 In the interpretation of these rules, the following expressions shall have the following meaning unless inconsistent with the subject or context:

- (a) "Act" means the Societies Registration Act, 1860 (Act No. XXI of 1860) ;
- (b) "S.H.S." means the State Health Society (DELHI)
- (c) "Central Government" means the Government of India ;
- (d) "Chairperson" means the Chairperson of the Governing Body of the Society;
- (e) "Co-Chairperson" means the Co-Chairperson of the Governing Body of the Society;
- (f) "Vice-Chairperson" means the Vice Chairperson of the Governing Body of the Society;
- (g) "Co-Vice Chairperson" means the Co-Vice Chairperson of the Governing Body of the Society;
- (h) "Mission Director" means the Executive Secretary of the Society;
- (i) "Governing Body" means the Governing cum Executive Body of the Society;

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- (j) "Joint Secretaries" means Program Managers/Project Directors of specific program;
- (k) "Member" means the Member of the Society.
- (l) "rules" means Association of the Society registered along with the Memorandum of Association and as may be amended by the Governing Body of the Society from time to time;
- (m) "Society" means the state Health Society; (DELHI)
- (n) "Secretariat" means the Secretariat of the Society;
- (o) "State Government" means the Lt. Governor of the National Capital Territory of Delhi;
- (p) "Year" means the financial year of the Government of National Capital Territory of Delhi.



3 OFFICE

3.1 Registered office of the Society shall be situated in the premises of Health and Family Welfare Department, Government of NCT of Delhi located at 9th floor, A-Wings, Delhi Secretariat, I. P. Estate, New Delhi-110002.

3.2 The Society may set up its branch offices anywhere in the National Capital Territory of Delhi (hereinafter referred to as the Delhi State).



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4 MEMBERSHIP

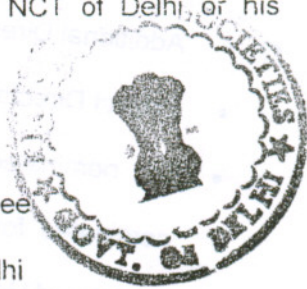
4.1 The following shall be the members of the Society:

- Chairperson : Principal Secretary (Health & Family Welfare), Government of NCT of Delhi
- Co-Chairperson : Divisional Commissioner, Government of NCT of Delhi
- Vice-Chairperson : Director Health Services & Family Welfare, Government of NCT of Delhi
- Convenor : Mission Director
- Joint Secretaries : Delhi State Programme/ Project Directors of :
RCH-II including Immunization, TB, Leprosy, Cancer Control, Blindness Control, Deafness Control, Iodine Deficiency, Mental Health Programs, Diarrhea Disease Control, Vector Control Programs (Malaria, Filariasis, Dengue, Japanese B encephalitis etc.), and Integrated Disease Surveillance Project

Members:

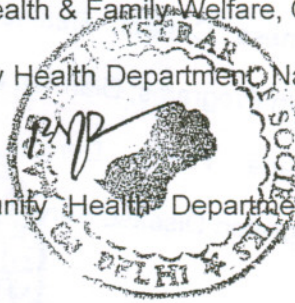
- Secretary -cum- Director (Social Welfare), Government of NCT of Delhi, or his nominee.
- Director(ISM), Government of NCT of Delhi
- Director (Education), Government of NCT of Delhi or his nominee
- Additional Commissioner(Health), Municipal Corporation of Delhi
- Additional Commissioner (Slums), Municipal Corporation of Delhi
- Secretary, New Delhi Municipal Council
- Dean, Maulana Azad Medical College, New Delhi

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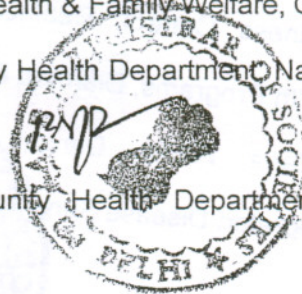
- Director, Family Welfare, Government of NCT of Delhi
- Chief Executive Officer, Delhi Cantonment Board
- ? • Additional Commissioner (Department of Environmental Sanitation), Municipal Corporation of Delhi
- ? • Municipal Health officer, Municipal Corporation of Delhi
- ? • Director Health Administration, Municipal Corporation of Delhi or his nominee
- ? • MOH Hospitals, New Delhi Municipal Council
- ? • MOH Family Welfare, New Delhi Municipal Council
- Chief Executive Officer, Delhi Jal Board or his nominee
- ? { • Representatives of Directorate General of Health Services, Government of India
- ? { • Representatives of Department of Health & Family Welfare, Government of India
- ? { • Head of the Department, Community Health Department, National Institute of Health and Family Welfare
- ? { • Head of the Department, Community Health Department, Jawahar Lal Nehru University, New Delhi
- Director, National Institute of Communicable Diseases, or his nominee
- Director (Medical), Employees State Insurance Corporation
- ? • Additional Director(HQ), Central Government Health Scheme, Government of India
- Project Director, Delhi State Aids Control Society
- Six nominated members representing NGOs ^{or medical associations} in health and related fields to be three nominated for a period of ~~two~~ years by the Chairperson in consultation with the 2 Minister of Health, Government of NCT of Delhi.



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- Director, Family Welfare, Government of NCT of Delhi
- Chief Executive Officer, Delhi Cantonment Board
- ? • Additional Commissioner (Department of Environmental Sanitation), Municipal Corporation of Delhi
- ? • Municipal Health officer, Municipal Corporation of Delhi
- ? • Director Health Administration, Municipal Corporation of Delhi or his nominee
- ? • MOH Hospitals, New Delhi Municipal Council
- ? • MOH Family Welfare, New Delhi Municipal Council
- Chief Executive Officer, Delhi Jal Board or his nominee
- ? { • Representatives of Directorate General of Health Services, Government of India
- ? { • Representatives of Department of Health & Family Welfare, Government of India
- ? { • Head of the Department, Community Health Department National Institute of Health and Family Welfare
- ? { • Head of the Department, Community Health Department, Jawahar Lal Nehru University, New Delhi
- Director, National Institute of Communicable Diseases, or his nominee
- Director (Medical), Employees State Insurance Corporation
- ? • Additional Director(HQ), Central Government Health Scheme, Government of India
- Project Director, Delhi State Aids Control Society
- Six nominated members representing NGOs ^{or medical associations} in health and related fields to be three or two or one nominated for a period of two years by the Chairperson in consultation with the or or or Minister of Health, Government of NCT of Delhi.



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- Three eminent researchers *(public health professionals)* to be nominated by the Chairman for a period of ~~two~~ *three* years by the Chairperson in consultation with the Minister of Health, Government of NCT of Delhi.
 - Nominees of Pr. Secretary (Finance)/Planning/UD, Government of NCT of Delhi
 - *Individuals/institutions as may be nominated/included by the Governing Body from time to time.*

4.2 The membership of an ex-officio member of the Society and of the Governing Body shall terminate when he/she ceases to hold the office by virtue of which he/she was member and his/her successor to the office shall become such member.

4.3 Non official members of the Society will be nominated by the Chairperson in consultation with the Minister of Health, Government of NCT of Delhi. Nominated members shall hold office for a period of three years *from the date of their nomination by the Chairperson.* Such members will be eligible for re-nomination for another period of three years.

4.4 The Society shall maintain a roll of members at its registered office and every member shall sign the roll and state therein his/her rank or occupation and address. No member shall be entitled to exercise rights and privileges of a member unless he/she has signed the roll as aforesaid.

4.5 A member of the Governing Body shall cease to be member if he/she resigns, becomes of unsound mind, becomes insolvent or be convicted of a criminal offence involving moral turpitude or removal from the post by virtue of which he/she was holding the membership.

4.6 Resignation of membership shall be tendered to the Governing Body in person or to its Executive Secretary (the mission director) and shall not take effect until it has been accepted on behalf of the Governing Body by the Chairperson.

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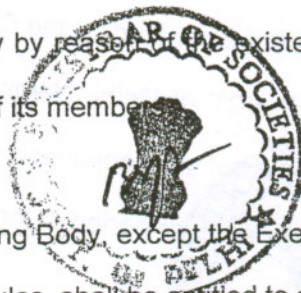
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4.7 If a member of the Society changes his/her address he/she shall notify his/her new address to the Executive Secretary (the mission director) who shall thereupon enter his/her new address in the roll of members. But if a member fails to notify his/her new address, the address in the roll of members shall be deemed to be his/her address.

4.8 Any vacancy in the Society or in the Governing Body shall be filled by the authority entitled to make such appointment. No act or proceedings of the Society or of the Governing Council shall be invalid merely by reason of the existence of any vacancy therein or of any defect in appointment of any of its members.



4.9 No member of the Governing Body, except the Executive Secretary (the mission director) to be appointed as per these rules, shall be entitled to any remuneration.

5 AUTHORITIES OF THE STATE HEALTH SOCIETY (DELHI)

5.1 The following shall be the bodies and authorities of the Society:-

- Governing Body
- Program Committees and such other bodies as may be prescribed by the Governing Body.
- The Governing Body may set up an Empowered Committee from amongst its members to take decisions on and carry out day-to-day activities of the Society.



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5.2 GOVERNING BODY

5.2.1 All members of the Society as set out in para 4.1 shall constitute the Governing Body of the Society.

5.2.2 The first members of the Governing Body of the Society shall be those mentioned in Clause 6 of the Memorandum of Association. They shall hold office until a new Governing Body is appointed according to these rules.

5.2.3 The management of the affairs and property of the Society shall be entrusted to Governing Body.

5.2.4 The Society may sue or be sued in the name of the Executive Secretary (the mission director) of the Society or of such other members as shall, in reference to the matter concerned, be appointed by the Governing Council for the occasion.

5.3 PROCEEDINGS OF THE GOVERNING BODY

5.3.1 The meetings of the Governing Body shall be held at least once in two months or more frequently and at such time and place as the Chairperson shall decide. If the Chairperson receives a requisition for calling a meeting signed by one-third members of the Governing Body, the Chairperson shall call such a meeting as soon as may be reasonably possible and at such place as s/he may deem fit.

5.3.2 At the annual meeting of the Governing Body, the following business shall be brought forward and disposed of:-

- Income and expenditure account and the balance sheet for the past year.
- Annual report of the Society.
- Budget for the next year.
- Annual Action Plan and research work for the next year.
- Appointments for the various Committees.
- Other business brought forward with the permission of the Chairperson.



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5.3.3 Every notice calling meeting of the Governing Body shall Delhi State the date, time and place at which such meeting will be held and shall be served upon every member of the Governing Body not less than ten clear days before the date appointed for the meeting. Such notice shall be under the hand of the Executive Secretary (the mission Director) and shall be accompanied by an agenda of the business to be placed before the meeting provided that accidental omission to give such notice to any member shall not invalidate any resolution passed at such meeting. In the event of any urgent business the Chairperson may call the meeting of the Governing Body at clear ten days notice.

5.3.4 The Chairperson shall take the Chair at the meetings of the Governing Body. In his/her absence, the Co-Chair or in his/her absence, the Vice-Chairperson or in his/her absence Co-Vice Chairperson will chair the meeting, failing which the Governing Body shall elect one from among the members present as Chairperson of the meeting.

5.3.5 One third of the members of the Governing Body, including the substitutes nominated under Rule 5.2.7 present in person, shall form a quorum at every meeting of the Governing Body.

5.3.6 All disputed questions at the meeting of the Governing Body shall be determined by votes. Each member of the Governing Body shall have one vote and in case of any equality of votes the Chairperson shall have a casting vote.

5.3.7 Should any official members be prevented for any reason whatsoever from attending a meeting of the Governing Body, the Chairperson of the Society shall be at liberty to nominate a substitute to take his place at the meeting of the Governing Body. Such substitute shall have all the rights and privileges of a member of the Governing Body for that meeting only.

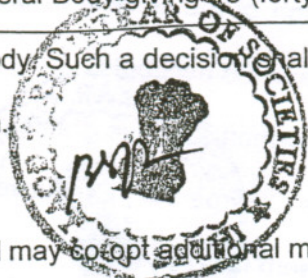
5.3.8 Any member desirous of moving any resolution at a meeting of the Governing Body shall give notice there of in writing to the Executive Secretary (the mission director) of not less than ten clear days before the day of such meetings.

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5.3.9 Any business which it may become necessary for the Governing Body to perform except such as may be placed before its Annual meeting may be carried out by circulation among all its members and any resolution so circulated and approved by majority of the members signing shall be as effectual and binding as if such resolution had been passed at a meeting of the Governing body provided that at least one third members of the Governing Body have recorded their consent of such resolution.

5.3.10 In the event of any urgent business, the Chairperson of the Society may call an emergent meeting of the General Body giving 48 (forty eight) hours notice or take a decision on behalf of the Governing Body. Such a decision shall be reported to the Governing Body at its next meeting for ratification.



5.3.11 The Governing Council may co-opt additional members and/or invite subject-experts to its meetings from time to time.

5.3.12 A copy of the minutes of the proceedings of each meeting shall be furnished to the Governing Body members as soon as possible after completion of the meeting.

5.4 POWERS OF THE GOVERNING BODY

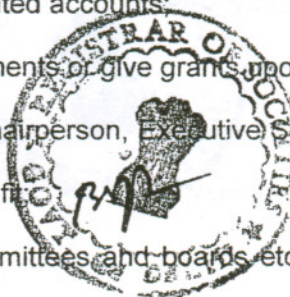
5.4.1 The Governing Body will have full control of the affairs of the Society and will have authority to exercise and perform all the powers, acts and deeds of the Society consistent with the aims and objects of the Society.



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5.4.2 In particular and without prejudice to the generality of foregoing provision, the Governing Body may-

- (a) make, amend, or repeal any bye laws relating to administration and management of the affairs of the Society subject to the observance of the provisions contained in the Act;
- (b) consider the annual budget and the annual action plan, its subsequent alternations placed before it by the Executive Secretary (the mission director) from time to time and to pass it with such modifications as the Governing Body may think fit;
- (c) monitor the financial position of the Society in order to ensure smooth income flow and to review annual audited accounts;
- (d) accept donations and endowments or give grants upon such terms as it thinks fit;
- (e) delegate its powers, to the Chairperson, Executive Secretary or other authorities of the Society as it may deem fit;
- (f) appoint committees, sub-committees and boards etc. for such purpose and on such terms as it may deem fit, and to dissolve / remove any of them;
- (g) the various Committees constituted by the Governing Body shall submit their reports to the Governing Body who shall be empowered to take decisions on their recommendations;
- (h) develop and adopt its own rules and regulations for recruitment and appointment of experts and administrative / technical staff and set its own compensation package for such experts / staff to be recruited from the open market and on deputation basis;
- (i) develop and adopt its own procurement procedures for procurement of goods and services;



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- (j) authorise the Executive Secretary (the mission director) to execute such contracts on behalf of the Society as it may deem fit in the conduct of the business of the Society;
- (k) do generally all such acts and things as may be necessary or incidental to carrying out the objectives of the Society or any of them, provided that nothing herein contained shall authorize the Governing Council to do any act or to pass any byelaws which may be repugnant to the provisions hereof, to the powers hereby conferred on the Governing Body and other authorities, or which may be inconsistent with the objectives of the Society;

5.5 POWERS AND FUNCTIONS OF THE CHAIRPERSON OF THE GOVERNING BODY

5.5.1 The Chairperson shall have the powers to call for and preside over all meetings of the Governing Body.

5.5.2 The Chairperson may himself/herself call, or by a requisition in writing signed by him/her, may require the Executive Secretary (the mission director) to call, a meeting of the Governing Body at any time and on the receipt of such requisition, the Executive Secretary shall forthwith call such a meeting.

5.5.3 The Chairperson shall enjoy such powers as may be delegated to him by the Governing Body.

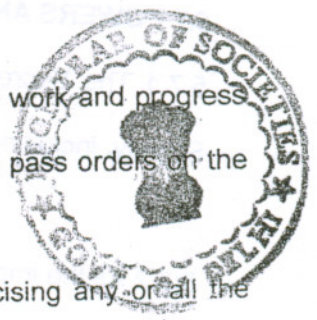
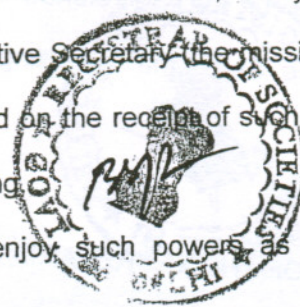
5.5.4 The Chairperson shall have the authority to review periodically the work and progress of the Society and to order inquiries into the affairs of the Society and to pass orders on the recommendations of the reviewing or inquiry Committee.

5.5.5 Nothing in these Rules shall prevent the Chairperson from exercising any or all the powers of the Governing Body in case of emergencies in furtherance of the objects of the Society. However, the action taken by the Chairperson on such occasions shall be reported to the Governing Body subsequently for ratification.

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5.6 SOCIETY SECRETARIAT AND MISSION DIRECTOR/EXECUTIVE DIRECTOR

5.6.1 A Senior Officer of the Government of NCT of Delhi (JAG/Selection Grade of IAS/JAG Officer of UTCS, *or an officer of the selection grade of Central Health Service with requisite qualification and experience in health administration*), shall be nominated as the Mission Director/Executive Secretary of the Society who under the overall guidance of the Principal Secretary (H&FW), will establish a Secretariat of the Society consisting of technical, financial and management professionals to serve as the implementation arm of the Society.

5.6.2 The Secretariat shall consist of all such technical / management units put together and as may be determined by the Governing Body with due regard to the scope of functions as set out in Article 5 of the Memorandum of Association.

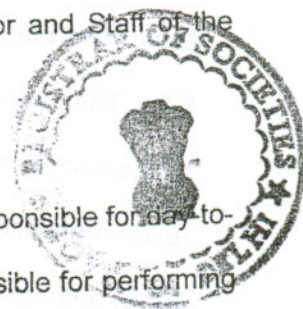
5.6.3 The Governing-cum-Executive Body of the Society will have overall responsibility for planning and executing the work of the Secretariat, for supervising the work of the technical/management units of the Secretariat, directing and overseeing implementation through the Secretariat.



5.7 POWERS AND FUNCTIONS OF THE SECRETARIAT

5.7.1 The Secretariat of the Society shall consist of the Mission Director and Staff of the Society, including experts and consultants.

5.7.2 As the implementation arm of the Society, the Secretariat will be responsible for day-to-day management of the Society's activities. In particular, it will be responsible for performing all functions of the Society as set out in article 5 of the Memorandum of Articles of Association.



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5.7.3 As a support structure for assisting Department of Health and Family welfare of the Delhi Government, the Secretariat shall:

- cause its experts and staff to be subjected to such operational arrangements with the Directorate (including seating and reporting arrangements) as to generate synergies,
- host external experts within its premises, and
- provide such logistic support to the officers and staff of the Directorate and Department of Health and Family Welfare of the Delhi Government as may be determined by the Governing Body.

6 FUNDS OF THE SOCIETY

6.1 The funds of the Society shall consist of the following:-

- (i) Cash assistance received from the Government of India.
- (ii) Grants-in-Aid from the Government of NCT of Delhi.
- (iii) Grants and donations from trade, industry, institutions and individuals.
- (iv) Receipts from disposal of assets.

The assets and liabilities of all Societies merged into the Integrated Society shall be subsumed within the new Society.



7 ACCOUNTS AND AUDIT

7.1 The Society shall cause regular accounts to be kept of all its monies and properties in respect of the affairs of the Society.

7.2 The Governing Body may cause separate Bank Accounts in respect of each scheme or separate ledgers for each scheme under one account. In such an event the Governing body shall prescribe written instructions relating to submission of Statement of Expenditure (SoE) for each scheme. The separate Accounts of different Programmes could



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be audited by different auditors, and submitted to Programme Units separately. However, the State Programme Management Unit will ensure one integrated audit of the Delhi State Health Society.

7.3 The accounts of the Society shall be audited annually by a Chartered Accountant firm included in the panel of Comptroller and Auditor General of India or any qualified person appointed by the Government of India/Delhi Government and any expenditure incurred in connection with such audit shall be payable by the Society to the Auditors. The Office of the Accountant General of Delhi may also, at its discretion, audit the accounts of the society.

7.4 The Chartered Accountant or any qualified person appointed by the Govt. of India/Government of NCT of Delhi in connection with the audit of the accounts of the Society shall have the same rights, privileges and authority in connection with such audit as the Auditor General of the Delhi State has in connection with the audit of Government accounts and in particular shall have the right to demand the production of books, accounts, connected vouchers and other necessary documents and papers.

7.5 The report of such audit shall be communicated by the auditor to the Society, which shall submit a copy of the Audit Report along with its observation to the Government of NCT of Delhi.

7.6 The Auditor shall also forward a copy of the report to the Chairperson of the Society and representative(s) of the Government of India on the Governing Board.

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8 BANK ACCOUNT

8.1 The account of the Society shall be opened in a nationalised bank approved by the Governing Body in a Scheduled commercial bank as may be specified by the Ministry of Health and Family Welfare, Government of India. All funds shall be paid into the Society's account with the appointed bank and shall not be withdrawn except through a cheque, bill note, other negotiable instruments or through electronic banking (e-banking) procedures signed/electronically authorised by such authorities of the Society Secretariat as may be determined by the Governing Body.

8.2 The Society shall switch over to e-banking procedures as and when the Ministry of Health and Family Welfare, Government of India directs the Society to do so as the principal donor to the Society.



8.3 The Governing Body shall authorise the Executive Director (Mission Director) to operate the accounts of the Society in conjunction with another senior official as may be decided by the Committee.

9 ANNUAL REPORT

9.1 A draft annual report and the yearly accounts of the Society shall be placed before the Governing Body at next meeting for consideration and approval. A copy of the annual report and audited Delhi Statement of accounts as finally approved by the Governing Body shall be forwarded within six months of the closure of a financial year to the Chairperson of the Governing Body and Government of India representatives on the Governing Body.



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10 SUITS AND PROCEEDINGS

10.1 The Society may sue or be sued in the name of Society through its Executive Secretary.

10.2 No suit or proceedings shall abate by the reason of any vacancy or change in the holder of the office of the Chairperson or Executive Secretary or any office bearer authorized in this behalf.

10.3 Every decree or order against the Society in any suit or proceedings shall be executable against the property of the Society and not against the person or the property of the Chairperson, Executive Secretary or any office bearer of the Society.

10.4 Nothing in sub-rule 10.3 above shall exempt the Chairperson, Executive Secretary or office bearer of the Society from any criminal liability or entitle him/her to claim any contribution from the property of the Society in respect of any fine to be paid by him/her on conviction by a criminal court.



11 AMENDMENTS

11.1 The Society may alter or extend the purpose for which it is established and/or the rules of the Society.

11.2 The proposition for any alteration or extension to the objectives of the Society and / or the rules must be circulated to all members of the Governing Body and must be included in the written agenda of the ensuing meeting of the Governing Council or a special meeting of the Governing Body.

11.3 No amendments shall be effective unless the proposals in this regard have been endorsed by 3/5th of the members of the Governing Body provided that such proposals have been endorsed in writing by the Government of India representatives on the Governing Body either during the meeting of the Governing Body or through a written communication.



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12 DISSOLUTION

12.1 The Governing Body may resolve to dissolve the Society by bringing a proposal to that effect in a special meeting to be convened for the purpose.

12.2 Upon the dissolution of the Society, all assets of the Society, after the settlement of all its debts and liabilities, shall stand reverted to the Delhi Government for such purposes as it may deem fit.

13 MISCELLANEOUS

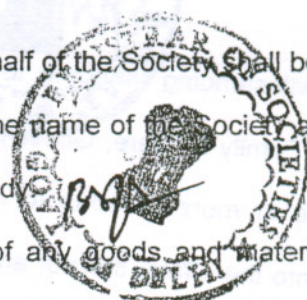
13.1 CONTRACTS

13.1.1 All contracts and other instruments for and on behalf of the Society shall be subject to the provisions of the Act, be expressed to be made in the name of the Society and shall be executed by the persons authorised by the Governing Body.

13.1.2 No contracts for the sale, purchase or supply of any goods and material shall be made for and on behalf of the Society with any member of the Society or his/her relative or firm in which such member or his/her relative is a partner or shareholder or any other partner or shareholder of a firm or a private company in which the said member is a partner or director.

13.2 COMMON SEAL

13.2.1 The Society shall have a common seal of such make and design as the Governing Body may approve.



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13.3 COMPLIANCE OF STATUTORY REQUIREMENTS

13.3.1 The Society shall register itself with relevant government agencies for the purpose of complying with the statutory requirements including regulations governing deduction of tax at source relating to the staff, consultants and experts employed by it and/or consultancies / contracts awarded by it in the course of performance of its tasks.

13.4 GOVERNMENT POWER TO REVIEW

13.4.1 Notwithstanding anything to the contrary contained in these rules, the Ministry of Health and Family Welfare, Government of India, as the principal donor to the Society, may appoint one or more persons to review the work and progress of the Society and hold enquiries into the affairs thereof and report thereon, get the accounts of the society audited by the internal audit parties of the Chief Controller of Accounts, Ministry of Health and Family Welfare, Government of India, and issue directions, as deemed appropriate, to the Society.

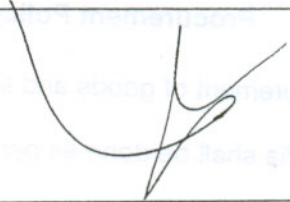
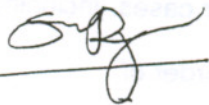
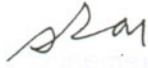
13.4.2 The Chairperson of the Governing Body shall have the right to nominate one or more persons to be part of the review / enquiries.

13.4.3 The progress review reports and / or enquiry reports shall be included in the written agenda of the ensuing meeting of the Governing Body.



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We, the undersigned being three of the members of the first Governing Body of the Delhi Health Society, certify that the above is a correct copy of the rules of the said Society.

Sl. No.	Name and address	Signature
1	D. S. Negi, Pr. Secretary, Health & Family Welfare Department, 9 th Floor, A-Wing, Delhi Secretariat, New Delhi-110002	
2	Surajit Roy, Joint Secretary, Health & Family Welfare Department, 9 th Floor, A-Wing, Delhi Secretariat, New Delhi-110002	
3	Anil Mehra, Director, Directorate of Health Services, F-17, Karkardooma, Delhi-110032	



Dated: 28/9/2006



1. Short title and Commencement :- (1) These bye-laws may be called "The Bye-laws of the STATE Health Society (DELHI) 2006"

(2) These Bye-laws shall come into force with effect from the date of registration of the Society by the Registrar of Societies, Government of NCT of Delhi.

2. Procurement Policy and Procedures

Procurement of goods and services to be financed from funds received from the Government of India shall be done as per the procedures recommended by the Government of India.

In all other cases, including where the Government of India allows the Delhi State a choice, following order of

preference shall be applied for procurement of goods and services:-

I. Procurement of Goods

- (A) Rate contracts of the Directorate General of Supplies and Disposal (DGS&D), failing which,
- (B) Rate contracts of other Government of India agencies, failing which,
- (C) Tender procedure as recommended by Government of NCT of Delhi.

II. Procurement of services:


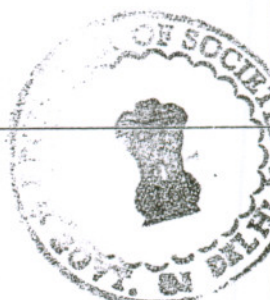
Procedure as recommended by the Government of NCT of Delhi.

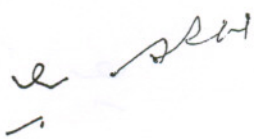

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3. Procedure for release of funds and Financial Powers of the Office Bearers of the
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Governing Body


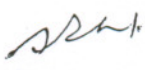

- (1) **Classification of Items of Expenditure and Financial powers of the bodies and office bearers of the Society.** – The proposed structure of Financial Decentralization shall be follows:-

Type of Expenditure	Authority	Extent of power
A. Approval of District/State plans	Governing body	Full powers
B: Release of funds for implementation of plans / allocations which have been approved by Governing Body.	Mission Director/DHS/DFW 	Full powers
C. Expenditure proposals not covered under categories A and/or B		
C-1: Procurement of goods	Chairperson governing Body 	More than Rs. 5.00 Lakh and upto Rs. 10.00 Lakh per case

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<p>C-2: Repairs and minor civil Works</p> <p>C-3: Procurement of services for specific tasks including outsourcing of support services for the Directorate.</p>	<p>Mission Director</p>	<p>Upto Rs. 5.00 Lakh per case</p>
<p>C-4: Hiring of contractual staff, including sanction of compensation package.</p>	<p>Chairperson Governing Body</p>  <p>Mission Director</p> 	<p>Full powers, provided that the contracts shall be for a period not exceeding 11 months at a time.</p> <hr/> <p>Full powers in respect of Clerical/Class-IV equivalent positions, subject to compensation package approved by the Governing Council, provided that the contracts shall be for a period not exceeding 11 months at a time</p>

<p>C-5: Miscellaneous items not mentioned above such as hiring of taxis, hiring of auditors, payments relating to documentation and other day- to- day services, meetings and workshops, training, purchase of training material/ books and magazines, payment of TA/DA and honoraria to resource persons and guest speakers invited to meetings / workshops, and payment of TA/DA allowances for contractual staff and/or nonofficial invitees to Governing Council meetings and/or Government / Society staff deputed to meetings outside the Delhi State.</p>	<p>Chairperson, Governing Body</p> <hr/> <p>Mission Director</p> 	<p>Upto Rs. 5.00 Lakh at a time subject to a maximum of Rs. 50 Lakh per annum.</p> <hr/> <p>Upto Rs 2.00 lakh at a time, subject to a maximum of Rs. 25.00 lakh per annum.</p> 
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(2) **Manner of release of funds shall be as described below:-**

- (a) The Society funds shall be drawn through cheques and/or bank drafts and/or through e-banking instruments as and when the same is introduced.
- (b) All cheques shall be signed by two authorized signatories of the Society Secretariat on the basis of a written authorization from Governing Council of the Society in this behalf.
- (c) Wherever releases are decided to be made through bank drafts and/or through e-banking, the authorization letter to the bank shall be signed by the concerned authorized signatories.
- (d) Wherever, under e-banking procedures, releases are to be made through electronic authorization to the bank to issue cheque/draft/account transfer on behalf of the Society, the

electronic authorization will be executed by the same two authorized functionaries of the Society Secretariat who have been authorized to sign cheques on the basis of a written authorization in this behalf.

III Review / revision of financial powers

The Governing Council may review and revise the financial powers of the office bearers of the bodies of the Society on an annual basis and revise the same, if considered necessary.

4. Human Resources Policy and Procedures

- (1) **Recruitment and Appointment.** - Appointments for the Society can be made only against vacant posts prescribed for the Society in accordance with the conditions in this regard prescribed by the Govt. of India from time to time, (such as the overall programme management costs not to exceed six percent of the total programme costs).

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(2) Recruitment shall be through either of the following three routes:-

- (a) Appointments from open market: all such appointments will be on contractual basis for a fixed tenure.
- (b) Appointments on "Deputation" basis: all such appointments will be regulated in terms of the Delhi Government rules relating to Deputation of its officers / staff.
- (c) Individuals recruited and paid for by an outside agency [e.g. Government of India and/or Development Partners] but posted to work within the Society Secretariat: all such persons shall be governed by the terms of employment of the organization agency concerned. However, they shall be required to report to the Director / Executive Secretary (Mission Director) as may be decided by the Chairperson, Governing Council.

(3) All appointments would be temporary and would be made for the contract / deputation period as determined by the Governing Council.



5. Leave rules. - (1) Holidays, Casual Leave, Medical Leave: The Society staff and the full time consultants shall be governed by the Delhi Government rules, in so far as observance of holidays and grant of casual / medical leave is concerned.

(2) Leave without pay: The Society staff (including full time consultants) shall be entitled to take leave without pay in exceptional circumstances. This can be sanctioned by the Executive Secretary after recording the reasons. For the Executive Secretary, this would have to be endorsed by the Chairperson, Governing Council.

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6. **Training and capability development:-** Full time consultants and staff of the Society (including staff on deputation) would be encouraged to take up skill development courses and even correspondence courses which further their employment prospects, enhance their skills, and build up Society capabilities.

7. **Travelling / Dearness Allowance (TA/DA) Rules.** - Travel within Delhi State: Travel of Society staff (including those who are employed by the Society on deputation basis) within the Delhi State shall be governed as per the entitlements given in the table below.

	Executive Secretary and senior officers on 'deputation' to the Society	Full time consultants	Junior/clerical staff
Entitlement for rail travel	2 nd AC/AC Chair Car	2 nd AC/AC Chair	3 rd AC/AC Chair
Entitlement for road travel (1)	Taxi	Taxi	Bus/Shared taxi (2)
Per-diem when hotel is not used	Rs. 300/- per day	Rs. 200/- per day	Rs. 150/- per day
Per-diem when hotel is used (3)	Rs. 1000/- per night (4)	Rs. 500/- per night (4)	Rs. 500/- per night (4)

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- Notes. — (1) The Society shall create a panel of accredited taxi operators through open tender for hiring the taxis for the travel of Society staff.
- (2) The Executive Secretary can allow the junior staff to use a taxi for undertaking travel as per an approved itinerary.
- (3) The Society shall identify and negotiate a standard/discounted tariff for its staff / employees with the Delhi State Tourism Corporation, guest houses of PSUs and budget / hotels in the Delhi State.
- (4) Maximum, subject to actuals.
- (5) **Travel outside the Delhi State**: Travel outside the Delhi State shall be regulated on a case to case basis in accordance with delegated financial powers as indicated in bye-laws 3(1)(9) above (Financial Powers, item C-5).
- (6) **In case of officers on deputation** the prevailing rules of the Central or State Govt. would apply

Deduction of Tax at Source: Tax will be deducted at source as per income tax rules and the Society shall register itself with the relevant authorities in this regard.

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