

**STATE PROGRAM MANAGEMENT UNIT, DELHI STATE HEALTH MISSION
NATIONAL PROGRAMME FOR THE PREVENTION AND CONTROL OF
DEAFNESS**

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**Call for expression of interest for organizing screening camps under National
Programme for Prevention and Control of Deafness**

National Programme for the Prevention and Control of Deafness is being implemented in West and North-west districts of Delhi on a pilot basis. Under this programme, there is a provision for involvement of NGOs in organizing screening camps in the two districts in the community for detection, treatment and referral of deaf/ hearing impaired cases. A grant-in-aid amount of Rs.10,000/- per month will be provided for camps to be organized on a monthly basis per district. The activities, financial guidelines and other terms and conditions are enclosed at **Annexure I as draft MoU**.

In this regard, NGOs are invited for expression of interest from NGOs giving details the organization as given in **Annexure II** by 3 p.m. on 26th Nov, 2008, on the address as mentioned above. The sealed envelope containing the bid shall be marked as **"Expression of Interest for NGO Scheme under NPPCD"** and letter shall be given on the letterhead. Selected NGOs would be required to sign a memorandum of understanding as given in **Annexure I** within a week of receiving the offer.

(Mission Director)

Annexure -I

Memorandum of Understanding (MoU) between State Health Society, Delhi and Participating Non Government Organization (NGO)

1. Parties of MoU:

This MoU is an agreement between State Nodal Agency (SNA) of Delhi; hereafter called State Health Society and _____ (Name of NGO).

2. Duration of MoU:

This MoU will be operative from the date of its signing by the parties and remain in force till 31 March 20__ . MoU can be renewed through mutual agreement by the parties.

3. Commitments of NGO:

Through this MoU, the NGO agrees to provide following services under "National Programme for Prevention and control of Deafness" (Write 'Yes' against applicable clauses):

| Activities | Yes/No |
|--|---------------|
| 1. Holding of camps at PHC / CHC / District hospital level in every district twice a month. | |
| 2. Information about the camp in advance to SNA/DNA. | |
| 3. Sensitize the community a few weeks prior to the camp regarding the signs and symptoms of Hearing impairment. People with such signs will be encouraged to attend these camps. With this approach the camps will be able to achieve the objective of detection of Hearing Impairment at an early stage. | |
| 4. Identification of cases which may lead to Hearing and speech impairment | |
| 5. Treatment of cases identified, or referral of the cases for further treatment and Rehabilitation; | |
| 6. A card for each patient indicating the details regarding the patient, diagnosis, treatment, investigations and suggested management/ follow-up. | |
| 7. Appropriate and prompt referral for detected cases. | |
| 8. IEC activities incorporated into the camps. | |
| 9. Use suitable innovative measures to improve the effectiveness of the camp. | |

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|---|--|
| 10. Submission of copy of Records to SPC/DPC. | |
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4. Commitments of State Health Society (SHS);

Through this MoU, the SHS agrees to provide following support to participating NGO to facilitate service delivery (Write 'Yes' against applicable clauses):

| Clauses | Clauses of Agreement | Yes/No |
|---------|---|--------|
| 4.1 | Issue a Certificate of Recognition about participation in NPPCD | |
| 4.2 | Direct supervision of Camps | |
| 4.3 | Sanction Grant in Aid for NGO as per Guidelines indicated in para 5 | |
| 4.4 | Make Payment of the sanctioned amount to the NGO on monthly/quarterly basis. | |
| 4.5 | Regularly disseminate literature, guidelines or any other relevant information to participating NGO | |

5. Grant-in-aid to NGO for this scheme is governed by the following table:

| Activity/head @ | Amount (Rs.) |
|---|--------------|
| Honorarium for two doctors @ Rs 1000/- each | 2000/- |
| Honorarium for one Nurses @ Rs 500/- each | 500/- |
| Honorarium for one Audiologist | 500/- |
| Honorarium for one Medical social worker | 300/- |
| Honorarium for one Group D staff | 200/- |
| Travel including hiring of Vehicles | 1000/- |
| Printing and use of IEC materials | 2000/- |
| Hiring of space, equipments | 1000/- |
| Consumables/Medicines | 2000/- |
| Contingency | 500/- |
| Grand Total | 10,000/- |

7. Termination of MoU:

Commitments agreed to by the Parties are meant for prevention and control of Deafness and therefore MoU should generally not be suspended or terminated. However, both parties can decide to suspend or terminate the MoU.

Signed this day, theof 200 .

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For and on behalf of
State Health Society

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For and on behalf of NGO

Annexure -II

Format for NGO for submission of proposal for financial assistance under the NGO scheme (to be submitted to the Nodal Agency)

1. Details of the Organization:

- a. Name of the organization:
- b. Address for correspondence: (include all details including email, fax no.)
- c. Name of the Nodal Officer in the NGO:
- d. Year of establishment:
- e. No. of years of work in the field of health/rehabilitation:
- f. Specific areas of work in health/rehabilitation. Details are to be provided.
- g. Activities undertaken in the field of health/rehabilitation: (IEC, diagnosis, prevention, etc.)

2. Proposed activities:

- a. Name of the district/s for the proposed activity:
 - b. No. of camps proposed:
 - c. Details of activities proposed for each camp:
 - d. Proposed follow-up mechanism:
- 3. Plan of Action for the proposed camps: (Time-bound activity plan)**

Signature

(To be signed by the Head of the NGO)

N.B.: Please attach photocopies of registration certificate, audited account statements of past three years and original annual reports of past three years with the application