

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DIRECTORATE GENERAL OF HEALTH SERVICES
CENTRAL PROCUREMENT AGENCY
1ST FLOOR, DGD BUILDING, SCHOOL BLOCK, SHAKARPUR, DELHI 110092
EMAIL ID: HOO_CPADHS@DELHI.GOV.IN

File No. F1(15)/34/DGHS/CPA/2025/4782 — 4785

Dated: 06/03/26

ORDER

Subject: Extension of relaxation period for procurement of medicines and consumables by Hospitals/Health Institutions till 15.05.2026.

In reference to Order No. F. MinH&FW/TPT/IT/2025/minHFW/2308-2310 dated 04.06.2025, F. MinH&FW/TPT/IT/2025/minHFW/2405 dated 06.06.2025, and Order No. MOH&FW/2025/minHFW/2480-2481 dated 11.06.2025 issued by the Office of the Minister of Health & Family Welfare, GNCTD, whereby Hospitals, Dispensaries and other Health Institutions were restricted from making direct purchases at their own level and procurement was to be undertaken through centralized processes.

Subsequently, in view of operational exigencies and to ensure uninterrupted patient care, a relaxation period of 150 days was granted to enable hospitals and health institutions to undertake emergency procurement of medicines and consumables.

Whereas the CPA is regularly purchasing medicines & consumables on regular basis & is also in the process of regularly floating tender for the remaining items.

And whereas it is necessary to ensure uninterrupted availability of essential drugs, consumables and other critical supplies at hospitals and health institutions during this transitional period;

Now, therefore, in order to avoid any disruption in the supply of essential medical items, it is hereby ordered that:

1. **Extension of Relaxation Period**

The existing arrangement permitting hospitals and health institutions to undertake procurement at their own level is hereby extended for a further period of three months, i.e., up to 15.05.2026, or till the Central Procurement Agency (CPA) finalizes and operationalizes centralized procurement, whichever is earlier.

2. **Stock Maintenance**

Hospitals and health institutions may undertake procurement only to maintain stock for a maximum period of 60 days at a time, strictly in accordance with existing financial rules and procurement guidelines.

3. **Applicability of Relaxation**

The relaxation granted herein shall apply exclusively to those medicines and consumables which have not been supplied by CPA to the concerned health institutions.

4. Mandatory Intimation to CPA

All emergency purchase orders issued by hospitals/health institutions under this relaxation shall invariably be **endorsed to the CPA for the purpose of record maintenance and information**. However, it has been observed that **many hospitals have not furnished such information to the CPA till date**. The submission of such information is necessary so that **CPA may compile and analyse the list of items frequently required by hospitals and initiate procurement of the same at the earliest**, thereby ensuring **uniformity and continuous availability of such supplies across hospitals in patient care**. Therefore, **strict compliance with the above instructions must be ensured**, and copies of all such emergency purchase orders shall be **promptly forwarded to the CPA for record and monitoring purposes**.

5. Procurement despite availability with CPA

In the event that any medicine or consumable are available with CPA the concerned institution will bring it to the notice of the office of DGHS, if it proceeds with an emergency purchase.

6. Procurement of Medical Equipment and Machinery

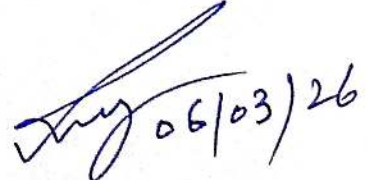
All proposals relating to procurement of medical equipment and machinery shall be forwarded to the CPA for processing, unless an explicit exemption has been approved on file.

7. Further, if there are any items required by your office which are not available with CPA, the details of such items to be intimated to the DGHS/Head of office CPA at the earliest so that necessary action for procurement of the same can be initiated.

8. Despite repeated reminders issued vide emails/letters dated **1st July 2025, 15th January 2026, 28th January 2026, 4th February 2026, 2nd March 2026 and 5th March 2026**, requesting submission of the **requirements of medicines and surgical consumables**, it has been observed that **certain hospitals have not furnished any demand details to this office so far**. It has further come to notice that such hospitals are **procuring medicines and surgical consumables independently without prior intimation to this office**, and **no information regarding such procurements has been shared with this office**. **Copies of the aforementioned communications are enclosed for reference**.

All Medical Directors / Medical Superintendents, Heads of Hospitals, and Heads of Health Institutions shall ensure strict compliance with the above directions.

This issues with the prior approval of Competent Authority.


HEAD OF OFFICE
CPA

Dated: 06/03/26

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Copy to:-

1. Hon'ble Minister, H&FW, GNCTD, 7th Level, A Wing, Delhi Secretariat, New Delhi
2. Secretary H&FW, 9th Level, A Wing, Delhi Secretariat, New Delhi
3. PA to DG, DGHS, GNCTD, Karkardooma, Delhi
4. All Medical Directors / Medical Superintendents / CDMOs