

GOVT. OF NCT OF DELHI
HEALTH & FAMILY WELFARE DEPARTMENT
HR-PARAMEDICAL BRANCH
9TH LEVEL, A-WING, DELHI SECTT., I.P. ESTATE, NEW DELHI

F.No.1(996)/HR-Para/H&FW/2022/1410

Dated: 13/6/2024

To

The System Analyst (H&FW Department)
Govt. of NCT of Delhi
Department of Health & Family Welfare
9th Floor, A-wing, Delhi Sectt., New Delhi

Sub.: Uploading the draft RRs for the post of Chair Side Assistant for notification in official website of H&FW Department, GNCTD.

Sir,

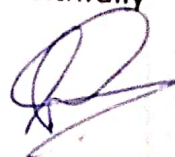
The subject of reference is processing of amendment of RRs in respect of Chair Side Assistant post under H&FW Department, GNCTD. After accorded approval of the Services Department for draft RRs for the post of Chair Side Assistant & in pursuance of the Services Department Circular No. F.2(1)/RRs/2021/S-IV/676-680 dated 06.04.2021, the draft RRs is required to be uploaded on the official website of the department for the lock in period of 30 days for eliciting comments/view/suggestions of the stakeholder.

In this regard, the draft RRs for the post of Chair Side Assistant approved by Services Department is being sent to you for uploading on the official website of this department for the lock in period of 30 days for the stakeholders. If any comments/advice on the said RRs by the stakeholders, may be given on official mail ID mentioned below: -

ID rrhrparahfw@gmail.com

This issues with the prior approval of Competent Authority.

Yours faithfully



(S. SUNIL)

DY. SECRETARY (HR-PARA)

**DRAFT RECRUITMENT RULES FOR THE POST OF CHAIR SIDE ASSISTANT UNDER HEALTH & FAMILY
WELFARE DEPARTMENT, GNCTD**

SCHEDULE

Col. No.	Provisions in the approved Rules	Revised Provisions proposed
01 [Name of the post]	Chair Side Assistant	Chair Side Assistant
02 [No. of posts]	06	04* (2024) *subject to variation depending on workload
03 [Classification]	Class III Non Gazetted Non- Ministerial	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.
04 [Pay band and Grade Pay/Pay Scale]	Rs. 260-6-290-EB-6-326-8-366-EB-8-390-10-400	Level 2, (Rs19900-63200) in pay Matrix
05 [whether selection post or non-selection post]	Not applicable	Not applicable
06 [Age limit for direct recruits]	18-25 years (Relaxable for govt. servant upto 35 years)	Between 18-25* Years (The upper age limit is relaxable for departmental candidate upto 40 years in accordance with the instructions or orders issued by the Central Government) Note:- The Crucial date for determining the age limit shall be as advertised by Competent Authority.

		*In case of post being filled up by all-India Open Competition, the age limit would be between 18 year and 27 years.
07[Educational qualification required for direct recruitment]	<p>1. Matriculation/Hr. secondary/ 10th pass of 10+2 system of education from a recognized University /Board.</p> <p>2. Registered Dental Hygienist on part B with two years experience as chair side assistant in a dental clinic</p> <p>OR</p> <p>Nursing orderlies having 5 years experience in a Dental College.</p>	<p><u>Essential</u></p> <p>1. 10+2 in General Science from a recognized Board or University.</p> <p>2. Three years working experience under a registered dental surgeon or from a govt /govt recognized hospital.</p> <p>Note 1: Qualifications are relaxable at the discretion of the Competent Authority for reasons to be recorded in writing in case of candidates otherwise well qualified.</p> <p>Note 2: The qualification regarding experience is relaxable at the discretion of the Competent Authority, in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Competent Authority is of the opinion that sufficient number or candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>
08[Whether age & educational qualification prescribed for direct recruits will apply in case of promotees.	Not applicable	Not applicable
09[Period of probation, if any]	Two years	<p>Two years for direct recruits</p> <p>Note:-Direct recruits would be required to successfully complete a mandatory induction training of at least two weeks duration, as prescribed by the Competent Authority for completion of probation.</p>

10[Method of rectt. Whether direct or by promotion/or by deputation/transfe r& percentage of the vacancies to be filled by various methods.	Direct recruitment	<p>100% By Direct Recruitment</p> <p>Note: - Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from office of Central Govt/State Govt/UTs holding analogous post on regular basis in the parent cadre/department and possessing the educational qualifications prescribed for direct recruits under column No.7.</p>
11[In case of rectt. By promotion/ deputation/transfe r, grades from which promotion/deputat ion transfer to be made	Not applicable	Not applicable
12[If DPC/DCC exists, what is the composition.	Not applicable	<p>Group 'C' Departmental Confirmation Committee:</p> <ol style="list-style-type: none"> 1. Principal Secy./ Secy.(PWD) -Chairman 2. Pr.Secy./ Secy.(H&FW)- Member 3. Dy.Secy.(UD) –Member <p>Note: Senior most member of the Departmental Promotion Committee shall act as a chairman in case the notified chairman of the Departmental Promotion Committee happens to be junior to another member of the Departmental Promotion Committee.</p>
13[Circumstances in which UPSC to be consulted in making rectt.	Not applicable	Not applicable