



DELHI STATE CANCER INSTITUTES

- centres par excellence in the service of humanity
(A group of autonomous institutions under the Govt. of NCT of Delhi)

EAST: DILSHAD GARDEN, DELHI 110095

EPABX: +91-11-2213 5200, 2213 5700 FAX: +91-11-2211 0505

WEST: C-2/B, JANAK PURI, NEW DELHI 110058

EPABX: +91-11-2550 1111, 2554 1111 FAX: +91-11-2554 9999

Website: www.dsci.nic.in E-mail: director.dsci@nic.in

NIN ID: DSCI (East) - 1112313380 & DSCI (West) - 1115545855



File No:DSCI-B012/12/2021-ADMN(DSCI)/I/54899/2021

Date: 31.07.2021

PUBLIC NOTICE **ADVERTISEMENT NUMBER: 02/2021**

Subject: Walk in Interviews for Engagement of Retired Government Servants as Consultants on Contract basis against the Vacant Posts.

Delhi State Cancer Institute announces walk-in interview on 13.08.2021 for engaging Consultant (Asstt. Director-Admin), Consultant (Esstt/ Sr.Hospital Executive/Admn. Officer), Consultant (Stenographer-cum-Computer Operator/Hospital Executive-I/Head Clerk) & Consultant (Registration Clerk-cum-Computer Operator/Hospital Executive-II/UDC) retired from Government Institutions with last pay drawn in prescribed matrix of 7th CPC, in following disciplines (as mentioned in the Table below), as Consultant(Respective Categories) on contract basis, initially for a period of one year or till regular incumbent joins, whichever is earlier.

Detailed terms and conditions of engagement of consultant are annexed. The eligibility criteria and their details are as follow:

1.	Discipline of Consultant to be engaged on Contract basis	No. of Posts
	Consultant (Asstt. Director-Admin) <i>Retired from Government Institutions with last pay drawn Level-11 in the prescribed matrix of 7th CPC</i>	1
	Consultant (Esstt/Sr. Hospital Executive/Admn. Officer) <i>Retired from Government Institutions with last pay drawn Level-10 in the prescribed matrix of 7th CPC</i>	1
	Consultant (Stenographer-cum-Computer Operator/Hospital Executive-I/Head Clerk) <i>Retired from Government Institutions with last pay drawn Level-7 in the prescribed matrix of 7th CPC</i>	2
	Consultant(Registration Clerk-cum-Computer Operator/Hospital Executive-II/UDC) <i>Retired from Government Institutions with last pay drawn Level-4 in the prescribed matrix of 7th CPC.</i>	2
2.	Age Limit	Minimum Age : Above 60 years on 01.08.2021 Maximum Age upto 64 years on 01.08.2021
3.	Place of Assignment	Delhi State Cancer Institute's (East & West).



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4.	Assignments	Annexed as Annexure 'A' given at Website of DSCI.
5.	Terms & Conditions	Annexed as Annexure 'B' given at Website of DSCI.
6.	Format of Application Form & undertaking of Vigilance Clearance.	Annexed as Annexure 'C' given at Website of DSCI.

1. Number of positions can increase/ decrease/cancelled at the sole discretion of Director, DSCI as per requirement of the Institute.
2. Walk-in interview shall be conducted at DSCI East Campus, Conference Room on 13.08.2021 at 11:30AM.
3. Officers still in service but retiring by 31.08.2021 can also apply in walk-in interview, subjected to being eligible otherwise, as per conditions specified in the Advertisement.
4. Candidates shall arrive two hours prior to the interview for Document verification etc.
5. Candidates should be clear from Vigilance Angle from their Offices served in Government Service.
6. Mere appearing in interview shall not confer the Candidate any right of selection even if the Candidate appearing in interview is the single Candidate appeared for interview. Selection to the position shall strictly be based on the Decision of the Selection Panel, which shall be final and binding on the Candidate.
7. The amount of monthly consolidated remuneration as Consultant shall be Last Pay minus Basic Pension plus DA at the applicable rate. The engagement as consultant shall not be considered as a case of re-employment
8. Advertisement details, Annexure 'A', Annexure 'B' and Annexure 'C' detailing assignments, other terms & Conditions and format of application form etc. may be accessed at the Website of DSCI at <http://www.dsci.nic.in> and Website of Health of H&FW Department GNCTD at <http://health.delhigovt.nic.in>.
9. He shall be deputed either at DSCI (East) or DSCI(West) as per the requirement of the Organisation

Interested persons who possess good health and are in a position to join immediately may appear in the interviews alongwith their applications and relevant documents by hand to The Director, Admin Block, First Floor, Delhi State Cancer Institute, Dilshad Garden, New Delhi-110095 on 13.08.2021 by 09:30 AM.

(Dr Dhruv Jain)

Admin Incharge, DSCI

File No:DSCI-B012/12/2021-ADMN(DSCI)/I/54899/2021

Date:

Copy for information and necessary action:-

1. PS to the Director copy forwarded along with soft copy for publishing the public noting in the website of Delhi State Cancer Institute & Health Department GNCTD.
2. Notice Board.



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Annexure-A

Terms and Conditions of Engagement of Consultants

S. No	Position	No. of Post	Eligibility	Assignments
1.	Consultant (Asstt. Director-Admin)	01	Person retired from Govt. Administrative Service in equivalent post with last pay drawn at Level-11 in prescribed matrix of 7 th CPC.	To examine/review all proposals put up by Admin Branch/Vigilance Branch/ Grievance Branch and make necessary suggestion /recommendations as per existing rules of Govt. To do all work as & when given by Higher Authority time to time.
2.	Consultant (Esstt/Sr. Hospital Executive/Admn. Officer)	01	Person retired from Govt. Administrative Service in equivalent post with last pay drawn at Level-10 in prescribed matrix of 7 th CPC.	To examine/review all proposals put up by Admin Branch/Vigilance Branch/ Grievance Branch and make necessary suggestion /recommendations as per existing rules of Govt. To do all work as & when given by Higher Authority time to time.
3.	Consultant (Stenographer-cum-Computer Operator/Hospital Executive-I/Head Clerk)	02	Person retired from Govt. Service as Office Superintendent /Section Officer with last pay drawn at Level-7 in prescribed matrix of 7 th CPC.	To examine/review all proposals put up by Admin Branch and make necessary suggestion /recommendations as per existing rules of Govt. All work given by Higher Authority time to time.
4.	Consultant (Registration Clerk-cum-Computer Operator/Hospital Executive-II/UDC)	02	Person retired from Govt. Service as UDC with last pay drawn at Level-4 in prescribed matrix of 7 th CPC.	All work given by Higher Authority time to time.



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ANNEXURE-B

Terms and Conditions for engagement of Consultants (Retired Govt Servant) in Delhi State Cancer Institute.

1. The Consultant shall perform the services as assigned by the controlling officer.
2. In special circumstances, they could be called for services on holidays or beyond normal working hours.
3. Delhi State Cancer Institute shall have the right to examine/review the services provided by him.
4. During the terms of services, he shall not engage any private business of professional activity.
5. The amount of monthly consolidated remuneration as Consultant shall be Last Pay minus Basic Pension plus DA at the applicable rate. The engagement as consultant shall not be considered as a case of re-employment.
6. The Consultant shall not be entitled to any allowance such as House Rent Allowance, reimbursement of call charges of Residential Telephone/mobile, Transport facility, Residential Accommodation, Personal Staff, etc.
7. The engagement of consultant shall be initially for a period of one year or till regular incumbent joins, whichever is earlier. However, it can be extended further subject to the satisfactory performance of the consultant and depending upon the specific job and the time frame for its completion. The total period of engagement as consultant should not exceed 5 years. In no case the consultant should be allowed beyond five years. The maximum age limit of engagement as consultant shall be 65 years.
8. The Consultant shall not be entitled for Provident Fund, Pension, Gratuity, Medical Attendance Benefit, seniority in service or any other benefits which are general available to the Govt Servants appointed on regular basis.
9. The engagement of consultants is of a temporary nature and the engagement can be cancelled at any time by the Delhi State Cancer Institute without assigning any reason.
10. No Government vehicle shall be provided to him.
11. Normal working hours of the Institute are from 8:30 AM to 5:00 PM from Monday to Friday and from 8:30 AM to 2:00 PM on Saturdays. However, variation in the normal working hours, shift duties, emergency call duties etc shall be applicable as may be required in the interest of the patients or as per exigencies of work at the Institute.
12. No. TA / DA shall be admissible for joining this Institute. He / She not be allowed foreign travel at Government expenses.
13. He shall be eligible for 08 days leave in a calendar year on pro-rata basis. Therefore, he shall not draw any remuneration in case of his absence beyond 08 days in a year (calculated on pro-rata basis). Also unavailed leave in a calendar year cannot be carried forward to next calendar year.
14. The appointment for the above mentioned post on contract basis, he/she is required to give One Month prior notice for resignation otherwise are required to deposit One Month salary in lieu of the prior notice. In case, further extension is not required, the same may be informed One Month before the days of tenure. Otherwise One Month salary may be deposited in lieu of the prior notice.
15. He shall be deputed either at DSCI (East) or DSCI(West) as per the requirement of the Organisation.
16. He shall be liable to perform his duties with utmost honesty & sincerity and he may be allotted any assignment/work by Higher Authority, time to time.

[illegible]



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10. **Experience** (attach photocopies of certificates in support of experience) :
(If required, Attach separate sheet)

S. No.	Name of Employer/Org.	Period		Designation	Pay Scale/Pay	Nature of Duties	Reason for leaving
		From	To				

11. **Any other Information** : _____
12. **Date of joining of Government Service** : _____
13. **Whether Physically Handicapped** : _____
14. **Date of retirement and the post from which relieved** (Please enclose copy of Retirement Order) : _____
15. **Name of department from which retired** : _____
16. **Last Pay Drawn** (Please enclose copy) : _____
17. **PPO No.** (Please enclose copy) : _____
- : _____

I, hereby, declare that the information given in application are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false/incorrect at any stage, my candidature/appointment shall be liable to be rejected.

Date:

Place:

(Signature of Candidate)

Encl: Undertaking in r/o Vigilance Clearance

UNDERTAKING

This is to certify that there is neither any 'Vigilance case, major/ minor penalty, court case, disciplinary proceedings' pending nor contemplated against the undersigned.

Signature : _____

Name : _____

Address : _____

Date: _____

Place: _____