

**GOVT. OF NCT OF DELHI**  
**OFFICE OF THE MEDICAL DIRECTOR**  
**GURU TEG BAHADUR HOSPITAL**  
**DILSHAD GARDEN, DELHI-95**

No F.1-5(11)/JR/E-I/GTBH/2020/ 9201-9214

Dated: 08-10-2020

**OFFICE MEMORANDUM**

On the recommendations of Board constituted for appointment of Junior Resident Doctors (MBBS) based on interviews conducted on 24.09.2020 in this hospital, the Medical Director, GTB Hospital, GNCTD, is pleased to offer appointment in r/o following candidates to the post of Junior Resident Doctor (MBBS) on ad-hoc & emergent basis for a maximum period of 44 days or till fresh incumbents join on regular basis, whichever is earlier in the Pay Level-10 of Rs. 56100+NPA+other allowances as admissible under the rules as per terms and conditions mentioned below:-

| Sr.No. | Name of Doctor                 | Date of Birth | DMC Regn. No. | Appointment w.e.f. |
|--------|--------------------------------|---------------|---------------|--------------------|
| 1.     | Dr. Richa Verma                | 23.02.1996    | UR            | Immediate effect   |
| 2.     | Dr. Wasim Ahmad                | 31.10.1990    | UR            | Immediate effect   |
| 3.     | Dr. Atul Verma                 | 11.09.1993    | UR            | Immediate effect   |
| 4.     | Dr. Pratik Gajanansing Chavhan | 16.08.1994    | UR            | Immediate effect   |
| 5.     | Dr. Sanchit Duhan              | 29.04.1995    | UR            | Immediate effect   |
| 6.     | Dr. Zubair Alam                | 10.07.1993    | UR            | Immediate effect   |
| 7.     | Dr. Deepanshu Sharma           | 18.12.1989    | UR            | Immediate effect   |
| 8.     | Dr. Boby Aaga                  | 20.04.1991    | UR            | 10.10.2020         |
| 9.     | Dr. Deepak Kumar               | 20.11.1993    | UR            | 10.10.2020         |
| 10.    | Dr. Gaurav Kumar               | 08.01.1993    | UR            | 11.10.2020         |
| 11.    | Dr. Ehsan Akram                | 15.02.1992    | UR            | 11.10.2020         |
| 12.    | Dr. Rohit Yadav                | 18.12.1996    | UR            | 11.10.2020         |
| 13.    | Dr. Nitin Nagar                | 03.08.1994    | UR            | 12.10.2020         |
| 14.    | Dr. Shivangi Saraswat          | 29.09.1992    | UR            | 12.10.2020         |
| 15.    | Dr. Rahul Sharma               | 10.04.1994    | UR            | 12.10.2020         |
| 16.    | Dr. Dayel Debbarma             | 06.11.1994    | ST            | 15.10.2020         |
| 17.    | Dr. Priyanka                   | 15.07.1995    | UR            | 15.10.2020         |
| 18.    | Dr. Ramraj Parmar              | 05.02.1993    | UR            | 16.10.2020         |
| 19.    | Dr. Kritisha Chandra           | 11.01.1991    | SC            | 16.10.2020         |
| 20.    | Dr. Aneeta                     | 10.07.1992    | UR            | 01.11.2020         |

**Terms & Conditions:**

1. **Tenure:** For a maximum period of 44 days or till the fresh incumbents join on regular basis, whichever is earlier.
2. **Pay & Allowances:** Rs.56100 + NPA + other allowances in Pay Level 10.
3. **House Rent Allowance:** Application for hostel accommodation is optional. The selected candidates may submit application for the hostel accommodation immediately after their joining, if required. The entitlement for H.R.A. will be as per Govt. Rules. Not abiding by rules and regulation as contained in the allotment letter of hostel accommodation may lead to serious penalty and may cause termination of appointment also.

4. **Past Experience:** The period of service rendered as Junior Resident in Govt. Hospitals/Autonomous Bodies funded by the Govt. prior to this appointment, if any, will be counted while reckoning the tenure as Junior Resident. An undertaking in this regard may be furnished in acceptance letter along with documents proof.
5. **Private Practice:** The Private Practice of any kind whatsoever is strictly prohibited. Besides these, candidates will not work simultaneously as Junior Resident in any other hospital. Breach of this condition will result in termination of appointment.
6. **Medical Examination:** The candidates are hereby directed to appear before the Staff Physician for medical examination within 05 days of joining.
7. **Security:** He/she will be required to deposit hostel security before he/she is allotted the hostel accommodation. The same is refundable.
8. **Registration:** The candidate must be registered / applied for Delhi Medical Council and he/she is required to submit a copy of the same. In case of applied for DMC, he/she is required to submit application receipt at the time of joining and thereafter valid Delhi Medical Council certificate within 45 days of joining otherwise his/her appointment shall be cancelled. DMC registration number and name of doctor should also be mentioned below the signature on the prescription paper.
9. **Discipline:** He/she will have to wear white coat on duty with the name badge. He/she will not smoke on duty or examining patients.
10. **Certificate:** Certificate of Junior Residency will only be issued after the vacation of Hostel and submission of No dues certificate from all concerned along with leave record.
11. **Residency Scheme:** He/she will work under residency scheme applicable to him/her from time to time.
12. **Leave Entitlement:** The leave admissible to Junior Residents will be 3½ days paid leave for 44 days of service rendered by them and not exceeded to 3½ days of leave for 44 days, without pay, if they wish to avail the same. They will not be allowed any other kind of leave. In case of continuous absence more than 7 days without information to the HOD, the appointment shall be terminated without assigning any reason. No salary will be paid for any kind of unauthorized absence from duty even by the name of strike.
13. **The appointment will be further subject to:**
  - (a) The production of fitness certificate from the Staff Physician, GTBH.
  - (b) He/she will be required to take an oath of allegiance to constitution of India to take solemn affirmation to the office in the prescribed performa.
14. **Other condition of service will be governed by relevant rules and orders from time to time:**

If any declaration given or information furnished by him/her found to be false or if he/she is found to have willfully suppressed any material, facts/information he/she is liable to be removed from service and such other action as Govt. may deemed necessary. He/she is hereby informed that he/she should convey his/her written acceptance in this office within 10 days issue of this letter failing which it will be construed that he/she is not interested to this offer and the same will be treated as cancelled and no further correspondence will be entertained in this regard.
15. While practicing, the appointee doctor is required to prescribe the drugs from EDL in generic form only, and in legible handwriting with stamp (having his/her name). Any violation shall attract termination of service with immediate effect.
16. **Resignation/Termination:** The candidate is required to give 07 days prior notice for resignation, otherwise 07 days salary may be deposited in lieu of the prior notice. In case, further extension is not required, the same may be informed 07 days before the last day of tenure, otherwise 07 days salary may be deposited in lieu of the prior notice. In case of unsatisfactory work and conduct report from the concerned department, the contract appointment shall be terminated and no correspondence shall be entertained in this regard. If termination of services is made due to continue absence of the appointee on disciplinary grounds, 07 days salary shall be deducted from his/her salary.
17. **BMWM:** All the selected candidates shall have to attend a compulsory training on Bio-Medical Waste Management and they must contact MOI/C Bio-Medical Waste Management, GTB Hospital for training schedule (Room No. 355, 3rd Floor).



18. **Attendance:** All the selected candidates shall have to appear before MOI/C Bio-Metric for attendance system (Room No. 307, 3rd Floor).
19. **Master Register:** All the selected candidates shall have to enter their full details in the Master Register available with MOI/C Summon Cell (Room No. 349, 3rd Floor).
20. **Life Saving Training Course:** Resident Doctors are hereby directed to submit a copy of the training certificate for BLS, ATLS or any other equivalent life saving skills course within 03 days, if any. If no such training has been obtained by the officer, he/she should undergo BLS training organized by this hospital in the Advance Skills Lab, Room No. 372, 3rd Floor, Administrative Block, GTBH and submit proof in this branch at the earliest in the public interest.
21. **Duties of Junior Resident:** As per requirements of departments in the patient care.
22. **Transfer:** Junior Residents working in any department may be required to perform duties in any department as per requirement of the hospital in the patient care.
23. **Original documents with one set of photocopies are required at the time of joining:**

|                                     |                                                                                 |
|-------------------------------------|---------------------------------------------------------------------------------|
| 6 passport size photographs         | MBBS Degree                                                                     |
| 10 <sup>th</sup> passed Certificate | DMC Registration                                                                |
| All MBBS Mark sheets                | Valid Caste / EWS Certificate, if any                                           |
| Attempt Certificate                 | Experience Certificate, if any                                                  |
| Internship Completion Certificate   | Identity proof viz. Aadhaar Card, Voter ID card, Driving license, Passport etc. |

The candidates are required to report for acceptance of offer of appointment within 07 days after issuance of offer letter in the Room No. 331 (Estt.-I), 3rd Floor, Administrative Block GTBH, failing which offer of appointment will be stand cancelled/withdrawn suo-moto considering that the candidate is not interested. No claim or request for extension of period to join will be entertained after expiry of offer of appointment.

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Copy forwarded to:

1. Sr. PA to the Director, Directorate of Health Services, Karkardooma, Delhi-110092 with the request to upload the same on website of the Health & Family Welfare Department, GNCTD.
2. Sr. PA to the Medical Director, GTBH, Dilshad Garden, Delhi-110095.
3. PA to the Addl. Medical Supdt. (Admn.), GTBH, Dilshad Garden, Delhi-110095.
4. All HODs, GTBH, Dilshad Garden, Delhi-110095.
5. Doctors concerned with the direction to appear before Staff Physician (Male/ Female) Room No. 139, 1st Floor, GTBH within 05 days of acceptance of offer letter for Medical examination.
6. Staff Physician (Male/ Female), Room No. 139, GTBH.
7. Warden JRD Hostel, GTBH.
8. MOI/C, EDP Cell GTBH, Room No. 131, 1st Floor with request to upload the same on hospital website.
9. MOI/C, BMW, Room No. 355, 3rd Floor, GTBH.
10. MOI/C, Summon Cell, Room No. 349, 3rd Floor, GTBH.
11. MOI/C, Biometric Attendance, Room No. 307, 3rd Floor, GTBH.
12. DDO/Sr. Account Officer, Room No. 320, 3rd Floor, GTBH.
13. In-charge, Advance Skills Lab, Room No. 372, 3rd Floor, GTBH.
14. Notice Boards, 3rd Floor, GTBH.

AMS (ADMN.)/HOO

Dated:

08-10-2020

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