

**OFFICE OF THE MEDICAL DIRECTOR
GURU TEG BAHADUR HOSPITAL
DILSHAD GARDEN: DELHI-95
(E-I BRANCH)**

F.No. 1-5(12)/E-I/SR/GTBH/2026/

Dated:

OFFICE MEMORANDUM

On the recommendation of the Centralized Recruitment Selection Committee, the H&FW Department, Govt. of NCT of Delhi under Chairpersonship of Dean, MAMC is pleased to offer of appointment to the following Doctors tenure post of Senior Resident on regular basis against vacant post in the Dental Department in the pay matrix of level-11 at the Rs. 67,700/- and other usual allowance as per 7th CPC. The appointee will also be entitled to draw allowances as per the rules and orders governing the grant of such allowances:

S. NO.	NAME OF THE CANDIDATES	DEPARTMENT	CATEGORY	REMARKS
1.	DR. PREETI NANDA MISHRA	DENTAL	UR	ALREADY WORKING ON AD-HOC BASIS
2.	DR. ABHISHEK KUMAR	DENTAL	UR	ALREADY WORKING ON AD-HOC BASIS
3.	DR. AYUSH GUPTA	DENTAL	UR	-
4.	DR. NEHA BHADAN	DENTAL	OBC	ALREADY WORKING ON AD-HOC BASIS
5.	DR. NEHA*	DENTAL	UR-PWD	-

* Dr. Neha will draw salary/pay against vacant post of SR (Anaesthesia) from Anaesthesia Department as approved by the Secretary, H&FW Department.

TERMS & CONDITIONS:

Note-

- The candidature for selection will be accepted on submission of valid "applied for DDC" for PG within the stipulated period, subject to provision of passing out certificate.
 - First month salary of above mentioned Senior Resident Doctors shall be kept as security.
 - Candidates already working in other organization/hospital is required to submit relieving order from concerned organization/hospital before joining. Without the relevant documents, no acceptance/joining to the post of Senior Resident will be allowed under any circumstances.
- Tenure:** Initial appointment is for one year, which can be extended on yearly basis maximum upto 03 years subject to Good work and conduct report and willingness of the officer and availability of post in concerned department. The officer is required to apply for extension before one month of completion of his/her tenure. However, the total duration of senior residency cannot go beyond three years (Ad-hoc + regular), in any circumstances, including the duration of senior residency already rendered by him in any govt./public sector undertaking hospital.
 - Pay & Allowances:** (a) Rs.67700/- as per 7th CPC and other allowances.
 - House Rent Allowance:** Application to hostel accommodation is optional. The selected candidate may apply for the hostel accommodation immediately if required. The entitlement for HRA will be as per Govt. rules. Not abiding by rules and Regulations, as contained in the allotment letter of hostel accommodation, may lead to serious penalty and may cause termination of appointment also.
 - Past Experience:** The period of service rendered by you as Senior Resident in Govt. Hospitals/autonomous Bodies founded by the Govt. prior to this appointment, if any, will count while reckoning the tenure as Senior Resident. An undertaking in this regard is to be furnished with acceptance letter along with documents proof.
 - Private Practice:** The Private Practice of any kind what so ever is strictly prohibited. Besides the candidates will not work simultaneously as SR in any other hospital. Breach of this condition will result in termination of appointment & necessary proceedings may also be initiated in consultation with DMC for cancellation of certificate of Registration.
 - Security:** He/she will be required to deposit Hostel security before he/she is allotted the Hostel accommodation. The same is refundable.
 - Registration:** He/she must have valid registration certificate issued by Delhi Medical Council/DDC or should have applied for DMC/DDC on or before the date of joining. DMC should be submitted by him/her within 30 days of joining otherwise salary will not be released to him/her.
 - Discipline:** He/She will have to wear white coat on duty with the name badge. He/she will not smoke on duty or examining patients.
 - Categories:** a) For SC/ST/OBC categories: The appointment is provisional and is subject to the verification of the caste /tribe/other backward class certificate through proper channel and if the claim to belong SC/ST/OBC is found false, the services will be terminated forthwith without assigning any reason and without prejudice to such further action that may be taken under the Indian Penal Code for production of false certificates. (b) For SC candidates: Candidates should inform about the change, if any of their religion to their appointing/administrative authorities immediately after such change. Candidate who has already changed the religion to SC category, must inform it clearly before joining to the department.
 - Certificate:** Experience certificate of SR ship will only be issued after the vacation of Hostel and submission of NO DUES CERTIFICATE from all concerned along with leave record.
 - Residency Scheme:** He/she will work under residency scheme applicable to him/her from time to time.

12. **Leave Entitlement:** As per CCS (Leave) Rules, 1972. No salary will be paid for any kind of unauthorized absence from duty even by the name of strike. Further, while issuing the experience certificate the period of unauthorized absence/strike period will be mentioned in it.
13. **The appointment will be further subject to:** (a) The production of certificates of fitness from the Staff Physician, GTBH. (b) Submission of attested copies of all the certificates of appointment he/she will be required to take an oath of allegiance to constitution of India to take solemn affirmation to the Office in the prescribed Performa.
14. **Other condition of service will be governed by relevant rules and orders from time to time:** If any declaration given or information furnished by him/her found to be false or if he/she is found to have willfully suppressed any material, facts/information he/she is liable to be removed from services and such other action as Govt. may deem necessary.
15. **Resignation/Termination:** The appointment for the above mentioned post(s) on tenure basis, officials are required to give one month prior notice for resignation otherwise are required to deposit one month salary in lieu of the prior notice. In case, appointee is not interested in further extension, he/she is required to intimate the same before one month of completion of tenure otherwise required to deposit one month salary in lieu of the prior notice. In case of unsatisfactory work and conduct report from the concerned department, the appointment shall be terminated and no correspondence shall be entertained in this regard. If termination of services is made due to continuous absence of the appointee, on disciplinary grounds due to continuous absence of the appointee, the last day of working may be treated as starting day of continuous absence & one month salary will be deducted from last dues.
16. All the Selected candidates shall have to attend a compulsory training on BIO-MEDICAL WASTE MANAGEMENT. For venue and schedule of the programme, must contact M.O.I./C (BIO-MEDICAL WASTE MANAGEMENT), Medical Officer, Room No. 355, GTBH.
17. The senior Residents working in any specialty/Department may be required to perform duties in Accident & Emergency Department as per requirements of patient care.
18. All selected candidates are hereby directed to submit a copy of the training certificate for BLS/ATLS/ACLS or other equivalent life saving courses within 03 days after joining, if any. If no such training has been obtained, he/she should undergo BLS training organized by this hospital in the Advance Skills Lab, Room no. 372, 3rd floor, Admin Block, GTBH and submit proof of the training obtained.
19. The candidates who are seeking appointment on the basis of reservation to OBCs must ensure that he/she possesses the caste/community certificate and does not fall in creamy layer and should submit a copy of non-creamy layer certificate of the current financial year.
20. Only after receipt of fitness certificate from the Staff Physician, GTBH, he/she will be taken on strength of GTBH for pay purposes and in the event of declared unfit, the offer of appointment shall stand null & void.
21. The selection of candidates is provisional subject to fulfillment of all eligible criteria, qualification, category, registration with Delhi Medical Council etc. If any of the selected candidate does not join or found ineligible the offer will go to the next candidate in Panel.
22. While every care has been taken in preparing the above, Chairperson Centralized Recruitment Committee reserves the right to rectify errors and omissions, if any detected at any stage.
23. **The selected candidate is hereby directed to submit character verification report (Police Clearances Certificate) or acknowledgement receipt at the time of documents verification. In case, if any candidate will not submit the original character verification report within 30 days after joining date, he/she will be terminated without any prior notice.**
24. If the terms & conditions mentioned above are acceptable by the candidate, **he/she will report in Room No. 330, Establishment-I, 3rd Floor, Administrative Block, GTB Hospital at 10:00 am to 12:00 noon (with the copy of this offer of appointment and also result copy) for documents verification, immediately till 10.02.2026** and furnish in writing explicitly that all the terms and conditions of appointment are acceptable to him/her. If no reply is furnished within the prescribed time limit, the offer of appointment will be treated as cancelled without any further correspondence.
25. **The original documents along with one set of photocopies (attested) are required at the time of documents verification:**

1	10 passport size photographs	2	Xth pass certificate (age proof)	3	All BDS & MDS Mark sheets
4.	Attempt certificate	5	Internship completion certificate	6	Degree of BDS & MDS
7.	DDC Registration on PG/DNB/DIP, if applied for – copy of the same	8	Publications, if any	9	Identity proof viz. Adhaar Card, Voter ID card, Driving license, passport etc.
10	Caste certificate, if any	11	NOC from present employer (if working)	12	Experience certificate, if any
13	BLS/ATLS/Equivalent course (if any)	14	Research/Publication/Journal (if any)	15	Conference attend certificate (if any)
16	Award received certificate (if any)	17	Character Verification Report (Police Clearances Certificate) or acknowledgement receipt	-	-

26. **Medical Examination:** The candidates are hereby directed to appear staff physician for medical examination **w.e.f. 09.02.2026 to 10.02.2026** after documents verification. They should report to office of Staff Physician (Room No. 139), 2nd floor, GTB Hospital before 09.00 A.M. on any working day overnight fasting with four photographs.

27. Joining will be subject to fitness report received from Staff Physician, GBH and informed to candidates the same through e-mail. **Last date of joining will be 14.02.2026 (at 10:00 am on any working day).**

This issues with the prior approval of Medical Director, GBH.

**Digitally signed by
Anil Kumar Yadav
Date: 07-02-2026
13:18:38**

**AMS (Admn.)
GBH Hospital**

Copy forwarded for information/necessary action to:

1. HOD, Dental, GBH, directed to allow Senior Resident to join the duty only after receiving photocopy of joining letter of candidate from E-I Branch & to send a joint attendance report of all Senior Residents before 5th of every month, directly to accounts Branch with a copy to Establishment – I, Room No. 331, Administrative Block, GBH Hospital.
2. Doctor Concerned with the direction to fulfill the following points for releasing their salary:
 - a) Enter his/her full details in the Master Register available with MOI/c Summon Cell & submit a set of photocopies of all the certificates as mentioned above, for record (R.No. 305, 3rd Floor), on the date of joining the hospital.
 - b) Formal joining letter may be given to the concerned HOD in legible handwriting on the date of joining the hospital.
 - c) Appear before Accounts Section for submission of necessary papers, required for preparation of salary (R.No. 320, 3rd floor)
3. MOI/c Summon Cell, Room No. 305, 3rd Floor, GBH, Delhi, with the direction to maintain a master register to record full details of Senior Resident on joining & while giving NO DUES to a Senior Resident his/her up-to-date details may be up-dated in the Master Register, so that the same may be used while dealing with the court summons etc.
4. **Staff Physician (Room No.139), 1st floor, with the request to send medical examination report of concerned doctor on same day to E-I Branch, GBH.**
5. Sr. Accounts Officer, GBH with the direction to release the salary of the above mentioned Senior Residents upto the period of extension only after receiving monthly joint attendance report from the concerned departments.
6. Security Deposit: This hospital may withhold salary of 30 days as security in r/o Residents Doctors working on regular Basis in this hospital.
7. Warden SRD Hostel, GBH. With the direction to send a copy of allotment letter of the concerned doctor who has allotted hostel accommodation.
8. EDP Cell, Room No. 131, 1st Floor, GBH, Delhi.
9. MOI/c BMW, GBH, Delhi (Room No. 322)
10. MOI/c Bio-metric, Room No. 307, 3rd Floor, GBH, Delhi.
11. MOI/c planning, Room No. 318, 3rd Floor, GBH, Delhi.
12. Sr. P.A. to Medical Director, GBH, Delhi.
13. P.A. to AMS (A), GBH, Delhi.
14. P/F of doctor concerned/Guard file.