

GOVT. OF NCT OF DELHI
OFFICE OF THE MEDICAL DIRECTOR
GURU TEG BAHADUR HOSPITAL
DILSHAD GARDEN, DELHI-110095

No.F.1-5(8)/JR/E-I/GBH/2024/5803-17

Dated: 03/01/25

MEMORANDUM

Sub: Offer letter for appointment to the post of Junior Resident on Ad-hoc basis

On the recommendations of the Selection Board constituted for engagement of Junior Residents (MBBS) based on interviews conducted on 27.12.2024 to 28.12.2024 in this hospital, the Medical Director, GTB Hospital, GNCTD, is pleased to offer of appointment to post of Junior Residents (MBBS) on ad-hoc & emergent basis for a maximum period of 44 days or till joining of new Junior Residents (MBBS) on regular basis, whichever is earlier in r/o following doctors in the Pay Level-10 of Rs.56,100+NPA+other allowances as admissible under the rules as per the terms and conditions mentioned below:-

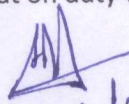
SR. NO.	NAME OF THE DOCTORS	DOB	CATEGORY	Remarks
1.	DR. NIPUN KUMAR	26/06/1999	UR	-----
2.	DR. MUJADID ZAMAN A P	10/01/1995	UR	-----
3.	DR. TAHIR FAROOQ	05/04/1996	UR	-----
4.	DR. NAUSHEEN FARHA	27/03/1999	UR	-----
5.	DR. ELANKEERAN ANNATHURAI	21/04/1993	SC	-----
6.	DR. MANIK KALA	09/07/1997	SC	-----
7.	DR. SHREYA SAMAND	14/09/1997	UR	-----
8.	DR. JAHNVI	27/09/1997	UR	-----
9.	DR. M.ADLIN SEJNO	10/04/1998	UR	-----
10.	DR. GEETANSHU MEENA	09/12/1999	ST	-----
11.	DR. ANIL KUMAR	22/03/1995	UR	-----
12.	DR. PARVEZ ALI	20/10/1995	UR	-----
13.	DR. FAIZ ALAM	26/03/1996	UR	-----
14.	DR. ELAVARASAN C	15/06/1998	UR	-----
15.	DR. RUKSAR REYAZ	05/01/1999	UR	-----
16.	DR. AIKYA BALA	05/02/1996	SC	-----
17.	DR. KAPIL KUMAR	20/05/1996	SC	-----
18.	DR. RIPUDAMAN SINGH DARDI	17/09/1995	SC	-----
19.	DR. SHASHANK SINGH	31/07/1998	SC	-----
20.	DR. JAY RAJENDRABHAI BAROT	06/03/1997	UR	-----
21.	DR. LAKSHAY SAHNI	10/06/1997	UR	-----
22.	DR. MOHD SHAHWEZ	24/06/1998	UR	-----
23.	DR. RANA PRATAP	21/07/1999	UR	-----
24.	DR. FIROJ PANWAR	08/12/1997	UR	-----
25.	DR. PUSHPENDRA KUMAR JAT	18/09/1998	UR	-----
26.	DR. KASHIFUL HASSAN	05/06/1995	UR	-----
27.	DR. RIZWAN UL RIYAZ	14/10/1996	UR	-----
28.	DR. VIRENDRA KUMAR	01/08/1997	UR	-----
29.	DR. SAGAR	11/10/1997	SC	-----
30.	DR. ARTHI A	26/02/1998	UR	-----
31.	DR. GAURAV KUMAR	18/10/1998	SC	-----
32.	DR. MANOJ	12/10/1999	UR	-----
33.	DR. DIKSHA JYOTI	15/12/1999	UR	-----
34.	DR. SAGUFTA KHATOON	02/10/1996	EWS	-----


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35.	DR. MIRZA ADNAN BAIG	06/10/1996	UR	-----
36.	DR. FAIZAN KADRI	10/02/1996	UR	-----
37.	DR. DHURUV CHAUHAN	13/09/1997	UR	-----
38.	DR. KAPIL MEHRA	11/11/1997	SC	-----
39.	DR. AKANSHA KAUR	08/07/1998	SC	-----
40.	DR. BHARAT SOROUT	10/01/1998	UR	-----
41.	DR. ADITI KUMARI	15/02/1995	UR	-----
42.	DR. RAJENDRA YADAV	20/05/1995	UR	-----
43.	DR. ASIF TOMAR	02/12/1997	UR	-----
44.	DR. KESHAV SHARMA	10/09/1999	EWS	-----
45.	DR. ABHISHEK KUMAR MAHATO	13/10/1997	SC	-----
46.	DR. GAURAV	17/09/1998	UR	-----
47.	DR. AAYUSHI	08/12/2000	UR	-----
48.	DR. VIKASH KUMAR	29/11/1994	EWS	-----
49.	DR. MOHD. SHAHROOQ SAIFI	19/09/1992	UR	-----
50.	DR. AKHILESHWAR KUMAR GUPTA	24/07/1994	UR	-----
51.	DR. VIKRANT TOMAR	21/12/1995	UR	-----
52.	DR. JAI GUPTA	21/12/1998	UR	-----
53.	DR. SHAKEEL AHMAD	10/03/1992	UR	He can Join after 07.01.2025
54.	DR. NOOPUR BHARTI	13/04/1999	UR	She can join after 07.01.2025

Terms & Conditions:-

1. **Tenure:** The initial appointment is for 44 days, which can be extended for further 44 days by giving one day break after receiving written request from the concerned doctor, which should be duly recommended & forwarded by the concerned HOD. The maximum tenure of Junior Resident Post is 01 year including the previous tenure served in any Govt. Hospital/institute/Organization. The ad-hoc appointment may be terminated earlier on the joining of Junior Residents on regular basis.
2. **Pay & Allowances:** Rs.56100 + NPA + other allowances in Pay Level-10.
3. **House Rent Allowance:** Application for hostel accommodation is optional. The selected candidates may submit application for the hostel accommodation immediately after their joining, if required. The entitlement for H.R.A. will be as per Govt. Rules. Not abiding by rules and regulation as contained in the allotment letter of hostel accommodation may lead to serious penalty and may cause termination of appointment also.
4. **Past Experience:** The period of service rendered as Junior Resident in Govt. Hospitals/Autonomous Bodies funded by the Govt. prior to this appointment, if any, will be counted while reckoning the tenure as Junior Resident. An undertaking in this regard may be furnished in acceptance letter along with documents proof.
5. **Private Practice:** The Private Practice of any kind whatsoever is strictly prohibited. Besides these, candidates will not work simultaneously as Junior Resident in any other hospital. Breach of this condition will result in termination of appointment.
6. **Medical Examination:** The candidates are hereby directed to appear before the Staff Physician for medical examination within 4 working days of issuance of offer letter. They should report to office of Staff Physician (Room No. 139, 1st floor, GTB Hospital) before 09:00 AM on any working day overnight fasting with four photographs.
7. **Security:** He/she will be required to deposit hostel security before he/she is allotted the hostel accommodation. The same is refundable.
8. **Registration:** The candidate must be registered with Delhi Medical Council and he/she is required to submit a copy of the same.
9. **Discipline:** He/she will have to wear white coat on duty with the name badge.


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10. **Experience Certificate:** Experience Certificate of Junior Residency will only be issued after the vacation of Hostel and submission of No dues certificate from all concerned along with leave record.
11. **Residency Scheme:** He/she will work under residency scheme applicable to him/her from time to time.
12. **Leave Entitlement:** The leave admissible to the Junior Residents will be 2½ days paid leave for 01 month of service rendered by them and not exceeding to 3½ days of leave for 44 days. They will not be allowed any other kind of leave. In case of continuous absence for more than 07 days without information to the HOD, the appointment shall be terminated without assigning any reason. No salary will be paid for any kind of unauthorized absence from duty even by the name of strike.
13. **The appointment will be further subject to:**
 - (a) The production of fitness certificate from the Staff Physician, GTBH.
14. **Other condition of service will be governed by relevant rules and orders from time to time:**

If any declaration given or information furnished by him/her found to be false or if he/she is found to have wilfully suppressed any material, facts/information he/she is liable to be removed from service and such other action as Govt. may deem necessary. He/she is hereby informed that he/she should convey his/her written acceptance in this office within 10 days issue of this letter failing which it will be construed that he/she is not interested to this offer and the same will be treated as cancelled and no further correspondence will be entertained in this regard.
15. **Resignation/Termination/No further extension:**
 - I. The candidate is required to give 07 days prior notice for resignation, otherwise 15 days salary may be deposited in lieu of the prior notice.
 - II. In case, further extension after 44 days is not required, the same may be informed 07 days before the last day of tenure, otherwise 15 days salary may be deposited in lieu of the prior notice.
 - III. In case of unsatisfactory work and conduct report from the concerned department, the appointment shall be terminated and no correspondence shall be entertained in this regard. If termination of services is made due to continue absence of the appointee on disciplinary grounds, 15 days salary shall be deducted from his/her salary.
16. **BMWM:** All the selected candidates shall have to attend a compulsory training on Bio-Medical Waste Management and they must contact MOI/C Bio-Medical Waste Management, GTB Hospital for training schedule (Room No. 355, 3rd Floor).
17. **Attendance:** All the selected candidates shall have to appear before MOI/C Bio-Metric for attendance system.
18. **Master Register:** All the selected candidates shall have to enter their full details in the Master Register available with MOI/C Summon Cell (Room No. 349, 3rd Floor).
19. **Life Saving Training Course:** Resident Doctors are hereby directed to submit a copy of the training certificate for BLS, ATLS or any other equivalent life-saving skills course within 03 days, if any. If no such training has been obtained by the official, he/she should undergo BLS training organized by this hospital in the Advance Skills Lab, Room No. 372, 3rd Floor, Administrative Block, GTBH and submit proof in this branch at the earliest in the public interest.
20. **Duties of Junior Resident:** As per requirement of departments in the patient care.
21. **Transfer:** Junior Residents working in any department may be required to perform duties in any department as per requirement of the hospital in patient care.
22. **COVID Vaccine:** All candidates should be vaccinated before joining in compliance of Order No. F.02/07/2020/S-I/Pt-I/479 dated 08.10.2021 issued by the Chief Secretary, Delhi/Chairman, Delhi Disaster Management Authority.

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23. The original documents alongwith one set of photocopies are required at the time of joining:

6 passport size photographs	MBBS Degree
10 th passed Certificate	DMC Registration
All MBBS Mark sheets	Valid Caste / EWS / Non Creamy Layer Certificate, if any
Attempt Certificate	Experience Certificate, if any
Internship Completion Certificate	Identity-cum-address proof viz. Aadhaar Card, Voter ID card, Driving license, passport etc.
FMGE Result in case of candidates (Foreign Graduates)	

The candidates are required to report for medical examination before Staff Physician branch, Room No. 139, 1st floor, GTBH within 4 working days of issuance of appointment letter.

Thereafter, the candidates will be informed through E-mail that he/she can join in the Room No. 331 (Estt.-I), 3rd Floor, Administrative Block GTBH between 10:00 am to 12:00 noon, within 3 working days failing which offer of appointment will be stand cancelled/withdrawn suo-moto considering that candidates are not interested. No claim or request for extension of period to report for joining will be entertained after expiry of offer of appointment.

This issues with the prior approval of the Medical Director, GTBH

 31/12/25

AMS (ADMN.)/Link Officer

No.F.1-5(8)/JR/E-I/GTBH/2024/5303-17

Dated: 03/01/25

Copy forwarded to:-

1. Sr. PA to the Director, Directorate of Health Services, Karkardopma, Delhi-110092 with the request to upload the same on website of the Health & Family Welfare Department, GNCTD.
2. Sr. PA to the Medical Director, GTBH, Dilshad Garden, Delhi-110095.
3. PA to the AMS (Admn.), GTBH, Dilshad Garden, Delhi-110095.
4. All HODs, GTBH, Dilshad Garden, Delhi-110095.
5. Dr. SeemaPrakash, Spl. Gr-I (Obs. &Gynae.), Liaison Officer for Maintenance of Reservation Roster.
6. **Staff Physician , Room No. 139, 1st floor, with the request to send the medical examination report directly to E-I branch through E-mail and copy to AMS(A) and MP, GTBH at the earliest.**
7. Warden JRD Hostel, GTBH.
8. MOI/C, EDP Cell GTBH, Room No.131, 1st Floor with the request to upload the same on hospital website.
9. MOI/C, BMWM, 3rd Floor, GTBH.
10. MOI/C, Summon Cell, Room No.349, 3rd Floor, GTBH.
11. MOI/C, Biometric Attendance, GTBH.
12. DDO/Sr. Account Officer, GTBH.
13. In-charge, Advance Skills Lab, Room No. 372, 3rd Floor, Administrative Block, GTBH.
14. Notice Boards, 3rd Floor, GTBH.
15. **Doctors concerned with the direction to appear before Staff Physician, Room No. 139, 1st Floor, GTBH within 4 working days of issuance of appointment letter. They should report to office of Staff Physician before 09:00 AM on any working day with overnight fasting with four photographs.**

 31/12/25

AMS (ADMN.)/Link Officer