

GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI
DEPARTMENT OF HEALTH & FAMILY WELFARE
9th LEVEL, A-WING, DELHI SECRETARIAT
I. P. ESTATE, NEW DELHI-110002.
(VIGILANCE BRANCH)

No.F.342/C-615/Vig/H&FW/2024/ 376-381

Dated: 8/4/2025

ORDER

In order to tackle corruption related complaints in UT Administration of Delhi, a Delhi Government specific online portal namely Vigilance Complaint Information Management System (VCIMS) has been launched by Hon'ble Lt. Governor of Delhi through VCIMS module i.e. <https://vcims.delhi.gov.in>. To examine the vigilance complaints against officials/officers of H&FW Department received through the VCIMS portal and recommend the appropriate action on those vigilance complaint, the department level Screening Committee is constituted as under:-

1. Special Secretary (Vig.) H&FW.
2. Deputy Secretary (Vig.) H&FW.
3. Section Officer (Admin) H&FW.

Further, while examining the complaints, the Committee will take into consideration the following:

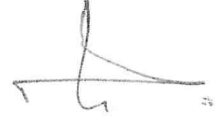
- a. A complaint against officers/officials has to be considered for action recommendation on the complaint by bench of at least two members of the Screening Committee. In case of split opinion, the view of third member will be taken.
- b. The complaint received in the system should be placed before the Screening Committee by the Nodal Vigilance Officer of the department in physical form.
- c. Any complaint received against officials/officers of the department, the said complaint shall be examined by the committee.
- d. If a complaint is received against any officer/officials who is a member in the Screening Committee of officials working under him in the department, then that officer will not look into such complaints for the purpose of recommendation action thereon.
- e. The Committee will submit its recommendation in following format to the Secretary H&FW.

Sr. No	Complaint No.	Brief Complaint	of	Recommendation Screening committee	of	Remarks
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The committee will sit on weekly basis or as decided /required from time to time.

Further in terms of DOV Memorandum dated 26.10.2023, no vigilance complaint in physical mode shall be received or acted upon by this department after issuance of this order.

This issues with prior approval of Secretary H&FW.



(Rajesh Kumar)
Deputy Secretary (Vigilance)

Copy, to

1. PA to Secretary H&FW.
2. PA to Special Secretary (Vig) H&FW.
3. Section Officer (Vig.) H&FW.
4. ✓ System Analyst with the request to upload this order on the official website of H&FW Department.
5. Incharge- R&I Branch of H&FW with the instruction, not to receive physical vigilance related complaint and to inform the concerned to submit online complaints on VCIMS portal of Delhi Government as launched by Hon,ble Lt. Governor, Delhi.
6. Guard file.